### **Hire Charges and Payment**

Hire charges are set out in the tables below. Payment is to be made in advance and a booking will not be confirmed until payment is received.

Please note that we require a security deposit for all occasional bookings except children's parties.

Yelverton Memorial Field is available for hire either in conjunction with the Hall or separately. Please email us if you would like to know more.

## Discounts may be given to local youth groups, regular hirers and charities.

Charges for the Main Hall or the Meeting Room include the use of the kitchen. Please note that where both the main hall and the meeting room are booked by separate hirers, the kitchen facilities must be shared.

MAIN HALL			
Day	£100	10am - 5pm	
Evening	£150	5pm - 11pm	
Day and Evening	£250	10 am - 11pm	
Hourly charge	£25	2 hour minimum booking	

MAIN HALL - CHILDREN'S BIRTHDAY PARTY		
3 hours	£40	
4 hours	£50	
No security deposit is required for children's birthday parties		

MEETING ROOM		
Day	10am - 5pm	£100

#### HOW TO PAY

#### We prefer payment by bank transfer (BACS) to

# Lloyds Bank, Royal Parade, PlymouthSort code:30 96 68Account number:01989631Account name:Yelverton War Memorial Recreation Field and<br/>Village Hall Trust

If you prefer to pay by cheque, please contact the Booking Secretary at <u>contact@yelvertonvillagehall.co.uk</u>

In order that we can refund the deposit

- if paying by BACS please provide your bank details in the section 'Notes or Queries for the Booking Secretary' on the Event Booking Screen
- if paying by cheque, please provide details by email to the Booking Secretary.