

Woodland Village Hall

Hire Charges and Procedures 2022

Standard charge for one-off events is £15 for the first hour and £15.00 per hour thereafter. So, for example, a 3-hour long event would cost £45.

Cost of hiring the Snooker Room is £8 for the first hour and £8 per hour thereafter (bar opening is extra, please phone or email us if you want to discuss that).

The hall is not VAT registered and therefore VAT is not charged.

Payment is required in full 14 days prior to the event and in addition a security deposit (normally £30) is required. If you cancel the booking, your payment may be refunded in full or part. *See our full Terms and Conditions of Hire.*

Once your booking is confirmed, we will invoice you for the amount due. Payments should be made directly into the hall's bank account – details as follows:

<i>Bank: Santander Bank</i> <i>Account name: Woodland Village Hall</i> <i>Sort code: 09-01-51</i> <i>Account No: 71055306</i>	If you are unable to remit money direct into our bank account, please contact us by phone or email to arrange payment by cash or cheque.
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Use of the hall includes the use of the kitchen and related facilities including cutlery, crockery and cooking facilities. We also have a bar and an alcohol licence. If you wish to discuss using the bar, or have any other special requests, please phone **0300 772 7781** or email villagehallwoodland@gmail.com and we will be pleased to help.

If you don't wish to open the bar, but to bring and drink your own alcohol (BYOB) this is normally possible, but you must check with us first.

Use of the hall, kitchen and other facilities is conditional on you treating it kindly and cleaning / clearing up when you finish. If you break something, please let us know. We won't chase you if you break the odd glass, but may deduct from the security deposit if there is extensive damage / breakage or the hall or kitchen has been left in a dirty condition.

To cancel a booking, or change the booking details, you must email us at villagehallwoodland@gmail.com Notifications via social media such as Facebook or WhatsApp will not be accepted.

Please also read our full Terms and Conditions of Hire

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