

Wisborough Green Village Hall

		Schedule of Hire Charges from 1st October 2025		
HALL HIRE CHARGES		WG Resident Non Commercial	WG Resident Commercial/ Non Resident Non Commercial	Non Resident Commercial
ROOMS/SPACES (charged)				
Main Hall	Per hour	£10.50	£13.00	£19.00
Committee Room (large meeting room)	Per hour	£7.00	£8.00	£12.00
Vine Room (small meeting room)	Per hour	£7.00	£8.00	£12.00
Kitchen (includes crockery, cutlery & appliances) & Servery space (glassware extra)	Fixed charge	£60.00	£70.00	£80.00
Servery (space only – glassware extra)	Fixed charge	£26.00	£32.00	£38.00
Servery (short interval 30 mins max)	Fixed charge	£2.50	£3.00	N/A
RESOURCES (charged)				
Glassware (when Servery is hired)	Fixed charge	£16.50	£22.00	£27.00
4K UHD Projector & screen	Fixed charge	£22.00	£22.00	£35.00
Standard sound system/microphones	Included	£0.00	£0.00	£0.00
WiFi	Included	£0.00	£0.00	£0.00
FEES <i>Fees are in addition to other Hire Charges and are not discounted</i>				
Alcohol Licence Fee	Fixed charge	£22.00	£22.00	£22.00
Music Licence Fee	Fixed charge	£22.00	£22.00	£22.00
INDIVIDUAL EVENT CHARGES				
BROWNIE PACK HOLIDAYS	Per day	N/A	£50.00	N/A
WEDDING RECEPTION OR PRIVATE PARTY	Per day	£200.00	£220.00	N/A
COMMERCIAL SALES/ANTIQUES SALE/ BROCANTE MARKET or similar	Per day	N/A	N/A	£200.00



WISBOROUGH GREEN VILLAGE HALL

PLEASE NOTE THE FOLLOWING:

1. Acceptance of any booking is entirely at the discretion of the Hall Management Committee.
2. **Minimum 2 hour Hire** is normally required for the Main Hall, Committee Room or Vine Room. The Committee will consider Hires of less than 2 hours if considered to be for the physical, mental or spiritual wellbeing of the community.
3. Hires of less than 2 hours DO NOT QUALIFY for the inclusive 15 minutes setting up and closing down allowance.
4. As a condition of hire for parties/dances the Servery must be booked at the relevant hire charge. When meals/cooking are involved the Kitchen and Servery must be booked together at the relevant charge.
5. For evening parties/dances minimum hire is 8 hours. For daytime parties minimum hire is 6 hours – excluding children's parties.
6. A security bond of up to £250 may be required for all private parties for 15-year-olds and above.
7. Glassware is available for hire ONLY when the Servery/kitchen are hired.
8. For all functions at which alcohol will be supplied (whether sold or not), a charge of £22 will be made to cover the Licence costs. The fee is not charged if guests bring their own drink nor if drinks are served to table only (ie not via a bar/counter service).
9. For all functions at which amplified music will be played (whether live or recorded) not using the Hall's own sound system, a charge of £22 will be made to cover the entertainment Licence costs.
10. The daily rate for Brownie Pack Holidays gives exclusive use of the Hall spaces and resources but does NOT include electricity which will be charged at £3.50 a day.
11. Weddings and Private Party events hired via the "day rate" include full days hire of Main Hall with night before preparation & decoration, & following morning for clearing up (both subject to availability). Hire of kitchen, servery & other resources are extra at relevant charge.
12. Commercial/Antiques/Brocante hires include the Main Hall & Committee Room. Hire of kitchen & servery is extra at relevant charge.
13. Hire charges are reviewed annually each autumn.