

ST JAMES'S CHURCH CENTRE

52 WOODBOROUGH ROAD, WINSCOMBE BS25 1BA

HIRING AGREEMENT FROM 1ST JANUARY 2023

1. Agreement

1.1 In consideration of the hire fee the Parochial Church Council agrees to permit the Hirer to use the Church Centre for the purposes described on the online booking form.

1.2 For a large one-off event a Special Deposit of £125.00 will be required.

This deposit will be refunded within 28 days of the termination of the period of hire provided that no damage or loss has been caused to the premises and/or contents, nor complaints made about noise or other disturbance during the event, for which the premises are hired.

2. Church Centre

2.1 The Church Centre has a Premises Licence authorising the following regulated entertainment and licensable activities at the times indicated. The Hirer must confirm which licensable activities will take place at the event:

Activity	The hall is licensed for	Times for which the activity is licensed	Indicate activities to take place at your event
(a) The performance of plays	No		
(b) The exhibition of films	No		
(c) Indoor sporting events	No		
(d) Boxing or wrestling entertainment	No		
(e) The performance of live music	Yes	14.30hrs - 23.59hrs Monday to Friday (23.45hrs Saturday) Not available on Sundays	
(f) The playing of recorded music	Yes	Ditto	
(g) The performance of dance	Yes	Ditto	
(h) Making music	Yes	Ditto	
(i) Dancing	Yes	Ditto	
(j) Entertainment similar to those activities in (e) - (i) above	Yes	Ditto	
(k) The provision of hot food/drink after 23.00hrs	No		
(l) The sale of alcohol	No		

2.2 If the Hirer has indicated above that alcohol will be for sale at the event a Temporary Event Notice (TEN) will need to be applied for from the Local Authority.

2.3 In order to hold a licensable activity not covered by the Church Centre's Premises Licence the Hirer will need to obtain a Temporary Event Notice (TEN) from the Local Authority.

2.4 Booking Secretary

Sue Smyth

Address St James's Church Centre
52 Woodborough Road
Winscombe
North Somerset
BS25 1BA

Telephone 01934 844650

3. Compliance

3.1 The Hirer, or the authorised representative, must agree to be present during the hiring and to fully comply with this Hiring Agreement.

3.2 It is hereby agreed that the Standard Conditions of Hire, the Operating Schedule, together with the Special Conditions, shall form part of the terms of this Hiring Agreement, unless specifically excluded by agreement in writing between the Parochial Church Council and the Hirer.

3.3 None of the provisions of this Hiring Agreement are intended to, or will operate to, confer any benefit pursuant to the Contracts (Rights of Third Parties) Act 1999, on any person who is not named as a party to this agreement.

4. Safeguarding Declaration (For bookings involving Children, Young Persons under 18 years of age and Vulnerable Adults)

4.1 The Hirer must agree to abide by the Parish Safeguarding Policy, Procedures and Code of Practice. A copy of the Parish Safeguarding Policy, Procedures and Code of Practice is displayed on the notice board in the entrance hall. Hirers must understand that this Hiring Agreement is conditional on them keeping to these procedures and that this agreement can be terminated if they fail to comply with them. If requested they must show evidence of their compliance to the Incumbent or Parish Safeguarding Officer. If safeguarding action has been necessary they must inform the Parish Safeguarding Officer.

SIGNED on behalf of St James's Parochial Church Council

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Print Name Date

Designation