

**WALKINGTON VILLAGE HALL
APPLICATION FOR HIRE**

Please return completed, with remittance, by the date given in the e-mail. Written confirmation will follow. Regretfully, if not received by that date the hall will be re-allocated if required for another booking.

DAY & DATES REQUIRED _____

TIME REQUIRED _____ -to include setting up & clearing away

FULL NAME OF HIRER _____

ADDRESS _____

TEL Number _____

E-mail (for confirmation of booking) _____

TYPE OF FUNCTION _____

IF A DISCO IS THIS PROVIDED BY Andy Rollins **YES / NO**

NUMBER OF PERSONS ATTENDING _____

If alcohol is to be served at the event please give details:

If an outside bar is required this must be supplied by The Barrel, East End, Walkington, Mr Ruston 07813677949. If not, you will require your own licence.

Is alcohol being served for payment by The Barrel **YES / NO**

A cash deposit of £50 is payable, in addition to the hire charge, when the hall is to be used for Adult functions where alcohol is served. The deposit will be refunded PROVIDED the hall, stage, changing room, kitchen, toilets and hallway are left in a clean and tidy condition and ALL materials removed at the end of the hire period. PLEASE LEAVE THE HALL AS YOU FIND IT

Do you agree to pay the hiring charge current at the time of the function _____

Have you read and understood the responsibilities of the hirer? _____

I apply for the hire of the Hall as specified and agree to be bound by the conditions of letting

Signed _____

Date _____

Please return with payment to

**Mrs Anne Hearne
25 All Hallows Road
Walkington
East Yorkshire
HU17 8SH**

Cheques should be made payable to Walkington Village Hall Committee