

Thirlmere Recreation Hall



Conditions of Hire

1. Responsibility

- a. The Hirer shall be responsible for the supervision of the care of the premises (hall building and grounds) and the preservation of good order during the hire period. The Hirer will be responsible for any damage to the hall building, fixtures, fittings and contents, including loss of contents. Any such damage/loss should be reported to the Bookings Secretary and it is the Hirer's responsibility to pay for or make good any such damage/loss.
- b. The Hirer must remain on the premises for the duration of the hire period when any members of the Hirer's party or event attendees are on the premises.
- c. The Hirer must not permit use of any of the hall facilities by the general public during the hire period, with the exception of the car park, should the Hirer wish to leave the car park gate open.
- d. Alterations to the premises and contents are strictly forbidden and the Hirer is not permitted to make any fixings for equipment, apparatus or decorations without prior written permission from the Bookings Secretary.
- e. Naked flames, candles, indoor fireworks and smoking are STRICTLY prohibited in the hall

2. Use

- a. The Hirer will only use the premises for the purpose agreed at the time of booking.
- b. The right to use the premises is non-transferable and the Hirer may not make available the premises, or any part of the premises, for use by any third party.
- c. The Hirer will ensure they have read and comply with the 'Hall Usage' document.

3. Consideration for Local Residents and Local Environment

- a. The Hirer must ensure that the event, or attendees at the event, are considerate to local residents and do not disturb or inconvenience them.
- b. Music /Entertainment is not permitted after 11.00pm
- c. If there is an evening event, the Hirer must ensure attendees leave the premises in a quiet manner.
- d. Under no circumstances are fireworks, balloon releases and sky lanterns permitted.

4. Access

- a. The premises will be available for use during the times agreed at the time of booking. This must include sufficient time for set up/clear up.

5. Payment & Cancellation

- a. The hire fee must be made, in full, at least one month prior to first day of hire date.
- b. If the Hirer cancels the booking within one month of the hire date, the full fee will be payable.
- c. Thirlmere Recreation Hall reserves the right to cancel any booking, close the premises, or prohibit use of its facilities at any time, if circumstances deem this necessary. In such instances, the Hirer will be refunded any monies paid for said booking, but Thirlmere Recreation will not be liable to the Hirer for any direct or indirect loss arising from such a cancellation.

6. Licenses

- a. The Hirer is responsible for obtaining such licenses, as needed, the sale of alcohol on the premises.

7. Public Safety Compliance and Safeguarding of Children and Vulnerable Persons Act 2006

- a. The Hirer shall ensure that any activities for children and vulnerable persons comply with the provisions of the Act and that only fit and proper persons have access to children and vulnerable persons
- b. The Hirer shall be responsible for carrying out their own risk assessment, commensurate with the hire use, and for the fire evacuation safety procedure to be adopted in the event of a fire and for ensuring that all participants are aware of it on commencement of the hire.
- c. The Hirer is expected to hold their own Public Liability Insurance, as appropriate for the nature of the event/hire purpose.

8. Capacity

- a. The total number of persons allowed on the premises for a daytime/evening event is 100
- b. The total number of persons permitted to stay on the premises overnight is 18

9. Electrical Appliance Safety

- a. The Hirer shall ensure that any electrical appliances brought on to the premises are in good working order and used in a safe manner and in the way the equipment was intended for use.
- b. Any such appliances must have passed relevant safety tests.

10. Loss, Damage or Injury

- a. Thirlmere Recreation Hall shall not be responsible for any loss or damage to any property of the Hirer or of any third party arising out of the hiring nor for any loss, damage or injury which may be incurred by or done to persons as a result of the use of the premises and the Hirer shall indemnify Thirlmere Recreation Hall committee and volunteers against all claims arising as a result of the hire.

11. Car Parking

- a. The carpark is available for use by the hirer for the duration of the booking. Outside of the hire period, car parking charges will apply.
- b. During inclement weather, there is no provision for the clearance of ice or snow and so it is the responsibility of the hirer to determine whether to use the facilities in these conditions.
- c. Vehicles may be parked on the gravel area to the front and side of the hall but under no circumstances must they be driven onto or parked on the grassed areas.

12. Stored Equipment

- a. Thirlmere Recreation Hall accepts no responsibility for equipment or property brought onto the premises. All equipment/property must be removed at the end of the hire period.

13. End of Hire

- a. The hirer shall be responsible for leaving the premises in a clean and tidy condition and to follow the requirements as set out in the Departure Checklist

14. No Rights

- a. The hiring agreement constitutes permission only to use the premises and confers no tenancy or other rights of occupation on the Hirer.