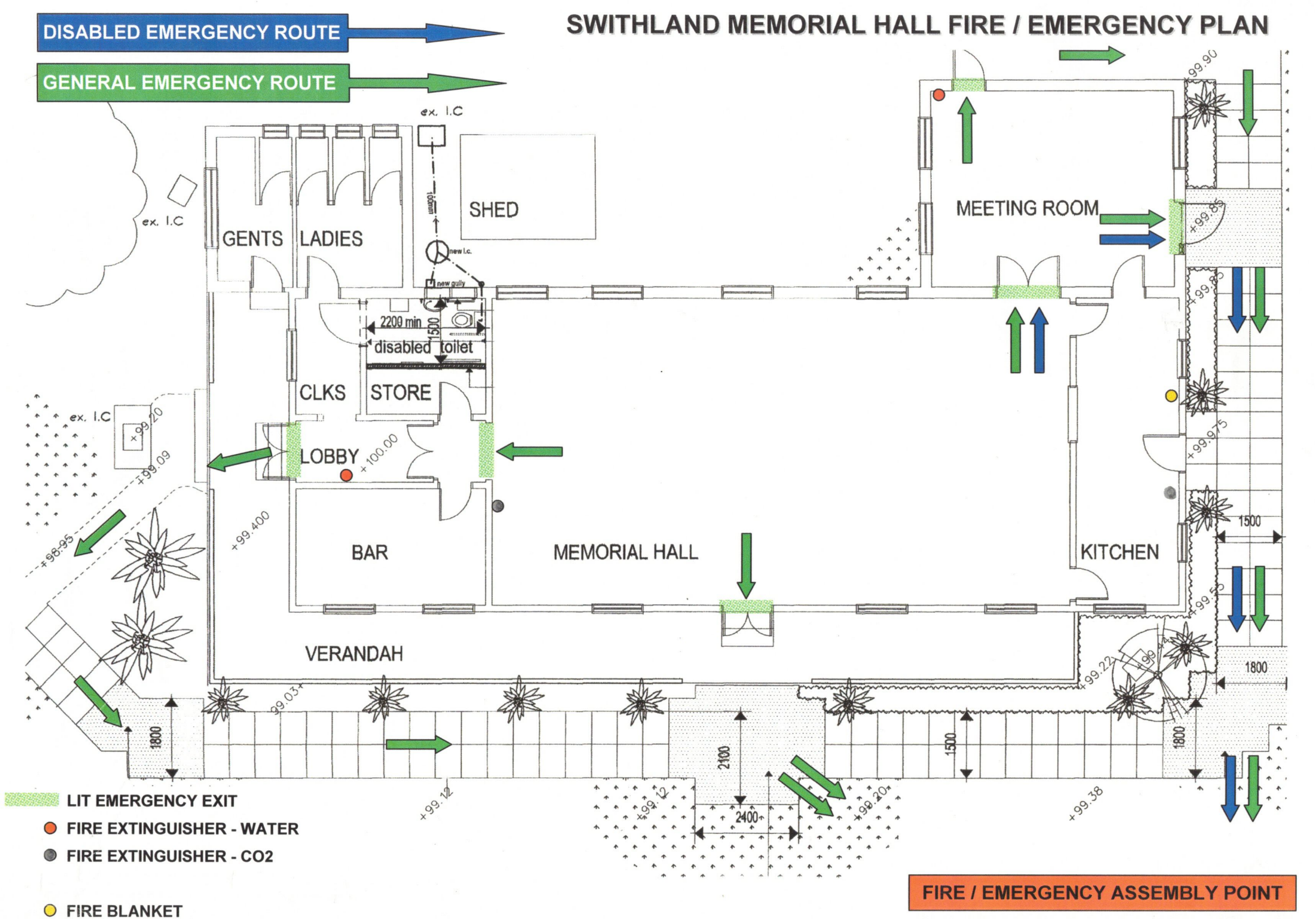SWITHLAND MEMORIAL HALL FIRE / EMERGENCY PLAN