

## SPECIAL CONDITIONS OF HIRE

Special Conditions of Hire to comply with the Public Entertainments Licence Issued under the Local Government (Miscellaneous Provisions) Act.1982

1. The hirer hereby acknowledges receipt of a copy of the conditions of the Public Entertainment's Licence for the premises.
2. The hirer, not being a person under 25 years of age, hereby accepts responsibility for being in charge of and on the premises at all times when the public are present and for ensuring that all conditions of the Public Entertainment Licence relating to management and supervision of the premises are met.
3. The hirer acknowledges that she/he has received notification in the following matters:
  - The action to be taken in the event of fire. This includes calling the fire brigade and evacuating the hall.
  - The location and use of fire equipment.
  - Escape routes and the need to keep them clear.
  - Method of operation of escape door fastenings.
  - Appreciation of the importance of any fire doors and of closing all fire doors at the time of a fire.
4. In advance of the entertainment or play the hirer shall check the following items.
  - That all fire exits are unlocked and panic bolts in good working order.
  - That all escape routes are free of obstruction and can be safely used.
  - That any fire doors are not wedged open.
  - That exit signs are illuminated.
  - That there are no obvious fire hazards on the premises.
5. There shall, in addition to the hire, be a minimum of one competent attendant on duty on the premises to assist people entering and leaving, neither of whom shall be less than 25 years of age. All persons on duty shall have been instructed as to their essential responsibilities in the event of a fire or other emergencies, including attention to disabled persons, the location and use of fire fighting equipment available, how to call the fire brigade and evacuation procedure.

### Capacity

6. The number of people on the premises shall not exceed for dancing, or seated the number permitted under the entertainment licence granted in respect of the premises, hereinafter called "the Licence".  
Total 100 persons.

### Means of Escape

7. All means of exit from the premises must be kept free from obstruction and immediately available for instant public egress.

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### Outbreaks of Fire

8. The Fire Brigade shall be called to any outbreak of fire, however slight, and details thereof shall be given to Members of the Management Committee.

### Dangerous Performances

9. Performances involving danger to the public shall not be given.

### Explosives and Flammable Substances

10. Highly flammable substances shall not be brought into, or used in any portion of, the premises.
11. No internal decorations of a combustible nature (e.g. polystyrene, cotton wool) shall be erected without the consent of the Management Committee.

### Heating

12. No unauthorised heating appliances shall be used on the premises when open to the public without consent of the Management Committee.

### Hours of Opening

13. The premises shall not be used for public entertainment except between the hours of 9.00am and 23.45pm unless special permission has been issued by Charnwood Borough Council and by the Management Committee.

### Event of an Emergency

14. In an emergency the following Committee members should be contacted.

- A.Keates                    104 Main Street, Swithland                    (01509 890885)
- J. Jarvis                    Cropston Leys, Leicester Lane, Swithland   (01509 890461)
- S. May                      126 Main Street, Smithland                    (01509 890547)
- B. Beeby                    Hall Farm, Swithland                            (01509 890805)