



MID SUFFOLK DISTRICT COUNCIL  
Licensing Authority  
Endeavour House  
8 Russell Road  
IPSWICH, Suffolk IP1 2BX  
Website: [www.midsuffolk.gov.uk](http://www.midsuffolk.gov.uk)  
Tel: 0300 123 4000 Option6  
Email: [licensing@midsuffolk.gov.uk](mailto:licensing@midsuffolk.gov.uk)

Licensing Act 2003

## Premises Licence Summary

# MPL0215

**POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDANCE SURVEY MAP REFERENCE OR DESCRIPTION**

Stowupland Village Hall  
Church Road  
Stowupland  
Stowmarket  
IP14 4BG

**TELEPHONE NUMBER** N/A

**WHERE THE LICENCE IS TIME LIMITED THE DATES**

N/A

**LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE**

- Performance of a Play – Indoors
- Exhibition of a Film – Indoors
- Indoor Sporting Event
- Live Music – Indoors
- Recorded Music – Indoors
- Performance of dance – Indoors
- Anything of a similar description to that of live or recorded music or dance -Indoors
- Late Night Refreshment - Indoors
- Sale or Supply of Alcohol – ON & OFF the Premises

**STANDARD TIMINGS:**

**a) All Regulated Entertainment – Indoors**

**Hours Authorised:** 08:00hrs until 23:59hrs (Monday to Saturday)  
09:00hrs until 23:00hrs (Sunday)

**b) Late Night Refreshment – Indoors**

**Hours Authorised:** 23:00hrs until 23:59hrs (Monday to Sunday)

**c) Sale and Supply of Alcohol – Indoors**

**Hours Authorised:** 11:00hrs until 23:59hrs (Monday to Saturday)  
11:00hrs until 23:00hrs (Sunday)

**SEASONAL VARIATIONS/ NON-STANDARD TIMINGS:**

**New Years Eve – All Regulated Entertainment**

08:00hrs until 01:00hrs (Monday to Saturday)  
09:00hrs until 01:00hrs (Sunday)

**New Years Eve – Late Night refreshment**

23:00hrs until 01:00hrs (Monday to Sunday)

**New Years Eve – Sale and Supply of alcohol**

11:00hrs until 01:00hrs (Monday to Sunday)

**STANDARD TIMINGS:**

**Monday to Saturday** 08:00hrs until 23:59hrs  
**Sunday** 09:00hrs until 23:00hrs

**SEASONAL VARIATIONS/ NON-STANDARD TIMINGS:**

Use as a Polling Station from 07:00hrs  
New Years until 01:00hrs New Years Day

**Supply of alcohol (for consumption ON & OFF the premises)**

**Stowupland Village Hall Trustees**  
Stowupland Village Hall, Church Road, Stowupland, Stowmarket, Suffolk IP14 4BQ

**Registered company number: N/A**

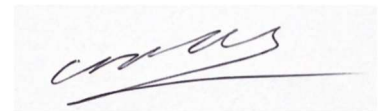
NAME OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

**Stowupland Village Hall Trustees**

STATE WHETHER ACCESS TO THE PREMISES BY CHILDREN IS RESTRICTED OR PROHIBITED

**A. By virtue of section 145 of the Licensing Act 2003:**

(i) Children under the age of 14, that are not accompanied by an individual aged 18 or over, are not permitted to be on the premises at a time whilst the premises is open and being used exclusively or primarily for the supply of alcohol for consumption on the premises.



**AUTHORISED OFFICER**  
MPL0336



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Licensing Act 2003

# Premises Licence

## Part 1 - Premises Details

# MPL0215

### POSTAL ADDRESS OF PREMISES, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION

Stowupland Village Hall  
Church Road  
Stowupland  
Stowmarket  
IP14 4BG

TELEPHONE NUMBER N/A

### WHERE THE LICENCE IS TIME LIMITED THE DATES

N/A

### LICENSABLE ACTIVITIES AUTHORISED BY THE LICENCE

- Performance of a Play – Indoors
- Exhibition of a Film – Indoors
- Indoor Sporting Event
- Live Music – Indoors
- Recorded Music – Indoors
- Performance of dance – Indoors
- Anything of a similar description to that of live or recorded music or dance -Indoors
- Late Night Refreshment - Indoors
- Sale or Supply of Alcohol – ON & OFF the Premises

## Part 2

### THE TIMES THE LICENCE AUTHORISES THE CARRYING OUT OF LICENSABLE ACTIVITIES

#### **STANDARD TIMINGS:**

**a) All Regulated Entertainment – Indoors**

**Hours Authorised:** 08:00hrs until 23:59hrs (Monday to Saturday)  
09:00hrs until 23:00hrs (Sunday)

**b) Late Night Refreshment – Indoors**

**Hours Authorised:** 23:00hrs until 23:59hrs (Monday to Sunday)

**c) Sale and Supply of Alcohol – Indoors**

**Hours Authorised:** 11:00hrs until 23:59hrs (Monday to Saturday)  
11:00hrs until 23:00hrs (Sunday)

#### **SEASONAL VARIATIONS/ NON-STANDARD TIMINGS:**

##### **New Years Eve – All Regulated Entertainment**

08:00hrs until 01:00hrs (Monday to Saturday)  
09:00hrs until 01:00hrs (Sunday)

##### **New Years Eve – Late Night refreshment**

23:00hrs until 01:00hrs (Monday to Sunday)

##### **New Years Eve – Sale and Supply of alcohol**

11:00hrs until 01:00hrs (Monday to Sunday)

### THE OPENING HOURS OF THE PREMISES

#### **STANDARD TIMINGS:**

**Monday to Saturday** 08:00hrs until 23:59hrs  
**Sunday** 09:00hrs until 23:00hrs

#### **SEASONAL VARIATIONS/ NON-STANDARD TIMINGS:**

Use as a Polling Station from 07:00hrs  
New Years until 01:00hrs New Years Day

### WHERE THE LICENCE AUTHORISES SUPPLIES OF ALCOHOL WHETHER THESE ARE ON AND / OR OFF SUPPLIES

**Supply of alcohol (for consumption ON & OFF the premises)**

### NAME, (REGISTERED) ADDRESS, TELEPHONE NUMBER AND E-MAIL (WHERE RELEVANT) OF HOLDER OF PREMISES LICENCE

**Stowupland Village Hall Trustees**  
Stowupland Village Hall, Church Road, Stowupland, Stowmarket, Suffolk IP14 4BQ

REGISTERED NUMBER OF HOLDER, FOR EXAMPLE COMPANY NUMBER, CHARITY NUMBER (WHERE APPLICABLE)

**Registered company number: N/A**

NAME, ADDRESS AND TELEPHONE NUMBER OF DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES THE SUPPLY OF ALCOHOL

**Stowupland Village Hall Trustees**  
Stowupland Village Hall, Church Road, Stowupland, Stowmarket, Suffolk IP14 4BQ

PERSONAL LICENCE NUMBER AND ISSUING AUTHORITY OF PERSONAL LICENCE HELD BY DESIGNATED PREMISES SUPERVISOR WHERE THE PREMISES LICENCE AUTHORISES FOR THE SUPPLY OF ALCOHOL

**Personal Licence number: N/A**  
Issued by: N/A



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**Annex 1- Mandatory Conditions**

1. Every supply of alcohol under the premises licence must be made or authorised by the management committee.
2. The admission of children to the exhibition of any film shall be restricted in accordance with the film classification awarded by the British Board of Film Classification (BBFC), or any successor person or persons designated as the authority under section 4 of the Video Recordings Act 1984.
3. The management Committee shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children

-

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to -

- (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
- (ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on -

- (i) the outcome of a race, competition or other event or process, or
- (ii) the likelihood of anything occurring or not occurring;

(e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.

4. The management committee shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability)
5. The management Committee shall ensure that free tap water is provided on request to customers where it is reasonably available.
6. (a) The management Committee shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.

(b) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

7. The management Committee shall ensure that -
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures -
    - (i) beer or cider: ½ pint;
    - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
    - (iii) still wine in a glass: 125 ml; and
  - (b) customers are made aware of the availability of these measures.
8. The relevant person (the holder of the premises licence, the designated premises supervisor (if any) in respect of such a licence, the personal licence holder who makes or authorises a supply of alcohol under such a licence, or any member or officer of a club present on the premises in a capacity which enables the member or officer to prevent the supply in question) shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of this condition “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979, “permitted price” is the price found by applying the formula -

$$P = D + (D \times V)$$

where - (i) **P** is the permitted price, (ii) **D** is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and (iii) **V** is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol; [“value added tax” means value added tax charged in accordance with the Value Added Tax Act 1994]

## **ANNEX 2 - CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE:**

***The following conditions in Annex 2 are conditions consistent with the operating schedule submitted by the applicant within the application:***

2.1 The management committee shall scrutinise all hiring requests made for activities which may be considered of higher risk or unusual.

2.2 All hirers of the licensed premises shall receive a copy of the conditions of hire as set out by the management committee and hirers shall be required to sign a full understanding and acceptance of the hiring conditions before any hiring may be undertaken.

### **The prevention of crime and disorder**

2.3 Bar staff shall discourage the removal of alcoholic drinks, bottles and glasses from the premises.

2.4 Glass bottles shall be retained or disposed of on the licensed premises.

2.5 Any person selling or supplying alcoholic drink under the authority of a personal licence holder shall ask for a photo ID proof of age where they have reason to suspect that the individual may be under 21 years of age.

2.6 Public events shall normally be by ticket only, sold prior to the event or activity date and not on the door.

### Public safety

2.7 The licence holder shall ensure that the capacity limits of the licensed premises (based upon any limit set by Suffolk Fire and Rescue or set via the Regulatory Reform (Fire Safety) Order 2005 and set out for users in the conditions of hire, are not exceeded.

2.8 The procedure to follow in the event of a fire or other emergency shall be displayed prominently at the license premises and evacuation assembly points shall be established and signposted outside of the premises.

2.9 The licence holder shall ensure that spot-checks are conducted to ensure that hall users comply with fire and safety regulations.

2.10 External lighting shall be provided at various points around the hall during the hours of darkness.

### The prevention of public nuisance

2.11 Waste at the frontage of the licensed premises shall be disposed of with sensitivity to the needs of neighbouring residents and businesses, and provision shall be made for the emptying of litter and recycling bins into any community waste collection facilities.

2.12 Hirers of the licensed premises shall be requested to not make use of the bottle banks or other recycling facilities in the latter part of the evening, to avoid disturbance to local residents.

2.13 The premises licence holder shall maintain a good working relationship with the local police and liaise promptly on any matters affecting promotion of the licensing objectives in connection with the hall, playing fields and children's play area.

### The protection of children from harm

2.14 There shall be no adult entertainment, activities or services permitted on the licensed premises which may give rise to concerns over protecting children from harm.

2.15 Children shall be accompanied by a parent or supervised by a responsible adult whilst on the licensed premises.

## **ANNEX 3 - CONDITIONS ATTACHED AFTER A HEARING BY THE LICENSING AUTHORITY**

N/A

## **ANNEX 4 - PLANS**

Attached



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