

The Barn

The Barn (Downstairs) offers a simple room with access to kitchen facilities. It is a good space for small group meetings, small class gatherings or talks. It measures 9m x 5.5m

- 20 seated at tables
- 30 seated audience
- Classes for 7-12 people

The Barn (Upstairs) offers a beautiful meeting space for business or committee meetings, craft classes, reading groups or small social gatherings. There is access to water and a small sink in the room or the kitchen facilities downstairs. There is a large meeting table that can seat 16-20 people. It measures 7.7m x 5.5m.

Pre-Event Checklist (Not all are required).

Insurance in place.

Risk Assessment done.

Safeguarding policy in place.

Any required Licences in place.

Permission gained for use of own Electrical Equipment.

Collect Keys from office.

Have the Booking confirmation email.

Exit Checklist:

1. Furniture left tidy and as found. See photos below.
2. Electrical equipment switched off and unplugged where appropriate.
3. Kitchen clean and tidy.
4. Toilets left tidy.
5. Floors swept, if food has been provided, and the floor left clear.
6. Windows securely shut.
7. Hirers equipment removed.
8. All rubbish removed to relevant bins as appropriate. Please Recycle rubbish.
9. All lights turned off.
10. All doors locked and keys posted into Letterbox.

The Barn (Downstairs)



The Barn (Downstairs)



The Barn (Upstairs)

