

IT IS A **MANDATORY REQUIREMENT** OF EACH
EVENT/BOOKING/GROUP USING ST. MARY'S PARISH CENTRE TO
APPOINT A DESIGNATED PERSON PRESENT TO BE CONVERSANT
WITH THE LOCATION OF ALL FIRE EXITS

**PLEASE NOTE THAT IT IS THE HIRER'S RESPONSIBILITY TO CALL
THE EMERGENCY SERVICES.**

THIS NOTICE MUST BE READ VERBATUM
PRIOR TO ANY EVENT COMMENCING

In the unlikely event of a fire your attention is respectfully drawn to the fire
exits (**POINT OUT THE EXITS TO THOSE ASSEMBLED**).

THESE EXITS MUST BE KEPT CLEAR AT ALL TIMES

In the event of the alarm sounding I (Group Lead) will check the
Fire alarm panel and direct the evacuation through a suitable exit.
Please leave the building as quickly and as safely as possible

DO NOT stop to collect personal belongings.

Please assemble in Stembrook car park.

**DO NOT re-enter the building until the ALL CLEAR has been
given by the fire and rescue service.**

Thank you. 😊