



General Information about St Mary's

Finding Us

- The Church address is 207 High Road, London E18 2PA
What 3 words: duty.port.alien
- Bus routes 179 and W13 stop close by.
- We are 10 minutes walk from South Woodford Station on the Central Line: Epping branch.
- Parking on the church drive is for drop off and pick up only and for blue badge holders. Parking is free on the High Road after 6.30pm and all day Sunday.
- There are car parks in Derby Road and behind the GP surgery/library/Scout Hut opposite.

Access

- There is a ramp up to the front door of the church and level access to the rest of the ground floor.
- There is an accessible toilet on the ground floor, also with baby changing facilities.
- There is a lift to the first floor and the Gwinnell floor and level access to the toilets upstairs – these toilets are not wheelchair accessible.
- There is a Loop system if you are using the sound system throughout the church. Users should set their devices to T.
- The front door is kept locked or staffed at all times.

Tech support

- We can provide support if you want to use our sound system, have any audiovisual needs, or wish to live stream your event, using your own Tube channel. This is at an extra charge. Please let us know if you would like this support at least a week in advance. Any music you want played must be supplied on a USB stick in MP3 format.
- Copyright for sound - The church is covered by PRS & PPL licences: however, we will need details of any music that will be played that is not out of copyright,

Gwinnell Room Kitchen

- This first-floor room accommodates about 50 people and has kitchen facilities next to it: sink, microwave, fridge and oven with basic cutlery and crockery. A hatch allows you to serve refreshments to the Gwinnell Room.

Welcome

- Concerts and public lectures open with a welcome and short safety briefing from the Rector or church warden. Please ask if you would like to request this for other events.

Emergencies

- Fire exits are clearly marked in church and upstairs
- There is a first aid kit in the cupboard at the back of church on the right as you enter and a defibrillator on the shelf in the foyer; if you need to use any emergency equipment please let us know as soon as possible and complete the accident book.
- For any life threatening emergency phone 999 and then the St Mary's out of hours phone: 07873164288. Please note that this is for emergencies only. For anything else call the office on 020 8505 3000.