

RESPONSIBILITIES OF HIRERS OF THIS HALL

Your hall committee is following official guidance. Please help us:

- **Read** the *Help Keep this Hall Covid Secure* poster
- **Keep to any current guidance** and respect hall users' decisions about wearing a face covering or keeping social distancing. **Help** people coming to your event to do this.
- **Carry out hirer responsibilities:**
 1. **Provide any PPE you need** –We provide disposable aprons in the hall cleaning cupboard.
 2. **Clean** equipment and surfaces that you will be using before people arrive and after the event. Cleaning cloths/products and wipes are provided. We aim to clean after events but we also **rely on your contribution to cleaning.**
 3. **Empty all bins** after your event and **take all rubbish and recycling away with you. Bin liners are provided in the hall cleaning cupboard** -and usually in the bottom of bins for convenience also.
 4. **Advise the booking secretary** of any concerns or issues regarding Covid procedures before or after your event.

Thank you for your cooperation!

Staunton on Wye Village Hall Management Committee,
April 2022