



Stair Community Centre

Safeguarding policy

As a community group, we are committed to safeguarding the welfare of all children, young people and adults. All reasonable steps will be taken to promote safe practices and to protect children and adults from harm, abuse and exploitation.

All committee members and volunteers have a duty to safeguard all users of the Community Centre, especially any vulnerable users and those who may come into contact with vulnerable users.

Vulnerable users could include children, young people, adults with learning difficulties or physical disability (protected adults), mental health issues, frail, elderly people and carers.

All committee members and volunteers should respond to any concerns they may have regarding the physical, sexual, emotional or psychological safety of a vulnerable person or concerns relating to discriminatory or financial violation or exploitation of a vulnerable person.

This policy is in place to protect all vulnerable persons regardless of gender, ethnicity, disability, sexuality, religion, or faith.

The welfare of the child or protected adult is paramount and is the responsibility of everyone. Everyone has the right to protection from abuse, whether physical, verbal, sexual, financial, bullying, exclusion or neglect. Bullying, shouting, physical violence, sexism and racism cannot be permitted or tolerated.

Policy Statement

1. No committee member or other volunteer will have unsupervised access to children or protected adults unless they have been through the safe recruitment procedure and introductory safeguarding training.
2. All suspicions or allegations of abuse against a child or protected adult will be taken seriously and dealt with speedily and appropriately, in accordance with the procedures.

3. All committee members and volunteers need to be aware of this policy and should be offered introductory training and PVG checked, if appropriate.
4. There will be a nominated and named Safeguarding Lead to whom any suspicions or concerns should be reported.
5. The committee will endeavour to keep the premises safe for use by all users, including children and protected adults. The committee recognise that a higher standard of safety is required where use of the centre is made by small children, those who cannot read safety notices and physically disabled adults.
6. Any organisations or individuals hiring rooms for the purpose of holding activities which class as 'regulated work' as defined by Disclosure Scotland will be required should show their registration and their own Child Protection Policy.
7. The booking secretary will ensure that hirers are made aware of their obligations under the Licensing Act 2003 to ensure that alcohol is not sold to those under the age of 18. The booking secretary will ensure that hirers are aware that no children may be admitted to films when they are below the age classification for the film or show.
8. The policy and safeguarding procedures will be reviewed annually and updated as appropriate in the interim periods.

The nominated Safeguarding Lead will have responsibility for reporting concerns that arise, as a matter of urgency, to the local authority Child Protection and Vulnerable Adult lead agency. The Lead may choose to have a confidential discussion with others in order to clear up any misunderstandings or to corroborate and support any suspicions before reporting a concern to the lead agency.

Contact Information

Social Work Services	Kilmarnock	Cumnock
Address	The Johnnie Walker Bond 15 Strand Street Kilmarnock East Ayrshire KA1 1HU	Rothesay House 1 Greenholm Road Cumnock East Ayrshire KA18 1LH
Telephone number:	01563 554200	01290 427720
Email address:	social.work@east-ayrshire.gov.uk	social.work@east-ayrshire.gov.uk
Emergency Social work services:	0800 328 7758	

Note:

The Emergency Out Of Hours Social Work Service is available after 5pm until 9am, Monday to Friday and throughout the weekend, including public holidays. You will be put through to the Ayrshire Social Work out of Hours Response Service. A qualified Social Worker will assess the circumstances referred.

Police Scotland

Telephone: 101 (to report a crime)

Telephone: 999 (in an emergency)

Scottish Children's Reporter Administration (East Ayrshire Team)
21 West Langlands Street, Kilmarnock, KA1 2PY
Telephone: 0300 200 1860

Important Contacts and Telephone Numbers

Reception Services Kilmarnock	01563 528011
Strathclyde Police	01563 505092
Ayrshire Urgent Care Service	0800 328 7758
Scottish Children's Reporter's administration	0300 2001860
Child Protection Advisor (Health)	01294 323431
Childline	0800 1111
ParentLine	0808 800 2222
Child Protection Helpline	0800 022 3222
East Ayrshire Women's Aid	01563 536001
Out of Hours Social Work Stand By Service	0800 811 505
East Ayrshire Child Protection Lead Officer	01563 576935
www.east-ayrshire.gov.uk/childprotection	

Stair Community Association

a Scottish Charitable Incorporated Organisation, SCIO Scottish Charity Number SC023898
www.staircommunitycentre.co.uk