

PARISH OF CHRIST CHURCH, STAINES



HALL HIRE - TERMS & CONDITIONS

THE HIRER agrees to observe and perform the provisions and stipulations contained or referred in the PCC'S Conditions of Hire for the time being in force and as annexed hereto and in the rules governing the use of the premises ("the Rules") and as the PCC may for the time being impose and of which the Hirer has been notified.

STANDARD CONDITIONS OF HIRE

1. **THE HIRER** shall pay the balance of any fees due before the conclusion of the booking, as may be directed by the PCC. If the hirer wishes to cancel the booking and the PCC is unable to arrange a replacement booking, the PCC may at its absolute discretion refund the fees but shall be under no obligation to do so,.
2. **THE HIRER** shall ensure that the Rules governing the use of the premises are upheld.
3. **THE HIRER** shall during the period of hiring be responsible for supervision and security of the premises, protection of the fabric and contents from damage, and the behaviour of all persons using the premises, including proper supervision of car parking arrangements to avoid obstruction of the highway.
4. **THE HIRER** shall be responsible for obtaining any local authority or other licences necessary in connection with the booking, other than those already held by the PCC.
5. **THE HIRER** shall be responsible for making adequate arrangements to insure against any third party claims which may lay against the hirer or his/her organisation whilst using the premises.
6. **THE HIRER** shall be responsible for the observance of all regulations affecting the premises imposed by the licensing justices, the Fire Authority and the Local Authority or otherwise.
7. **THE HIRER** shall not sub-let or use the premises for any unlawful purpose or in any unlawful way or do anything or bring onto the premises anything which may endanger the premises, their users or any insurance policies relating thereto.
8. **THE HIRER** shall indemnify the PCC in respect of the cost of repair of any damage done to any part of the premises including the area surrounding thereof or the contents of the building during, or as a result of a booking and in respect of any liability to third parties or otherwise arising out of the use of the premises pursuant to the booking.
9. **THE HIRER** shall, if selling goods on the premises, comply with all relevant fair-trading laws and any local code of practice issued in connection with such sales.

10. **THE HIRER** acknowledges that no tenancy is intended to be created between the PCC and the hirer and no relationship of landlord and tenant exists between them.
11. **THE HIRER** is reminded that they are responsible for any accident or injury arising out of the activity for which they have hired the premises It is the responsibility of the hirer to ensure that the premises are safe for the purpose for which they intend to use them. **THE HIRER** must, in the event of an accident, report it to the PCC Representative shown in PART A and provide them the information prescribed in PART C annexed hereto.
12. **THE HIRER** shall abide by the PCC Safeguarding Policy, signing the statement provided at the end of This agreement to acknowledge that this has been seen and that all concerns relating to abuse of vulnerable groups will be reported to the relevant statutory authority.
13. **THE HIRER** must have a Covid 19 risk assessment available to the PCC.

AS WITNESS the hands of the parties hereto

Signed:

by **THE HIRER**, (or on behalf of **THE HIRER** as named above)

Date:

Signed:

On behalf of the PCC

Date: