



A Physical Symbol of Our Community

## Hire Charges

### Main Hall m2 Ceiling Height

Capacity – 150 Seated with Dance Floor - 200 Standing - 180 Theatre Style Seating

Charging / Booking Structure (per Hour)	Members and Not for Profit	Businesses and Classes	Parties and Fundraisers	<ul style="list-style-type: none"> <li>All Bookings will be inclusive.</li> <li>No entry prior to agreed Start time.</li> <li>Set up time and tidy up/take down time is inclusive of Booking times and departure of premises.</li> <li>Additional charges will be accrued out with Booking Agreement Times</li> </ul>
Monday to Friday (before 5pm)		£15	£15	
Sunday to Thursday (after 5pm)		£18	£18	
Friday to Saturday (after 5pm)		£22	£25	
Saturday to Sunday (before 5pm)		£20	£25	
Access to the Kitchen for Drinking Water, Hot Water and to Aid cleaning only				

### Crafty Lounge m2 Ceiling Height

Capacity - 15 Seated - 15 Standing – 15 Theatre Style Seating

Charging / Booking Structure (per Hour)	Members and Not for Profit	Businesses and Classes	Parties and Fundraisers	<ul style="list-style-type: none"> <li>All Bookings will be inclusive.</li> <li>No entry prior to agreed Start time.</li> <li>Set up time and tidy up/take down time is inclusive of Booking times and departure of premises.</li> <li>Additional charges will be accrued out with Booking Agreement Times</li> </ul>
Monday to Friday (before 5pm)		£10	£10	
Sunday to Thursday (after 5pm)		£10	£10	
Friday to Saturday (after 5pm)		£10	£10	
Saturday to Sunday (before 5pm)		£10	£10	
Access to the Kitchen for Drinking Water, Hot Water and to Aid cleaning only				

### Games Room :- **NOT YET AVAILABLE Coming Soon**

Charging / Booking Structure (per Hour)	Members and Not for Profit	Businesses and Classes	Parties and Fundraisers	<ul style="list-style-type: none"> <li>All Bookings will be inclusive.</li> <li>No entry prior to agreed Start time.</li> <li>Set up time and tidy up/take down time is inclusive of Booking times and departure of premises.</li> <li>Additional charges will be accrued out with Booking Agreement Times</li> </ul>
Monday to Friday (before 5pm)				
Sunday to Thursday (after 5pm)				
Friday to Saturday (after 5pm)				
Saturday to Sunday (before 5pm)				

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## Kitchen:- m2 Ceiling Height

Capacity – 6-8 People

Charging / Booking Structure (per Hour)		Initial Charge of	Per Hour After Initial Charge	<ul style="list-style-type: none"> <li>All Bookings will be inclusive.</li> <li>No entry prior to agreed Start time.</li> <li>Set up time and tidy up/take down time is inclusive of Booking times and departure of premises.</li> <li>Additional charges will be accrued out with Booking Agreement Times</li> </ul>
Prepare Food and then remove to Booking Area		£15	0	
Prepare Food and use Equipment then remove to Booking Area		£15	£15	
Prepare Food, Use Equipment and Serve Food		£20	£20	
Access to the Kitchen for Drinking Water, Hot Water and to Aid cleaning only				

## SeaLock Lounge m2 Ceiling Height

Capacity – 15 Seated – 15 Standing – 15 Theatre Style Seating

Charging / Booking Structure (per Hour)	Members and Not for Profit	Businesses and Classes	Parties and Fundraisers	<ul style="list-style-type: none"> <li>All Bookings will be inclusive.</li> <li>No entry prior to agreed Start time.</li> <li>Set up time and tidy up/take down time is inclusive of Booking times and departure of premises.</li> <li>Additional charges will be accrued out with Booking Agreement Times</li> </ul>
Monday to Friday (before 5pm)		£10	£10	
Sunday to Thursday (after 5pm)		£10	£10	
Friday to Saturday (after 5pm)		£10	£10	
Saturday to Sunday (before 5pm)		£10	£10	
Access to the Kitchen for Drinking Water, Hot Water and to Aid cleaning only				

## Café / Bistro Area :- **NOT YET AVAILABLE** Coming Soon

Charging / Booking Structure (per Hour)	Members and Not for Profit	Businesses and Classes	Parties and Fundraisers	<ul style="list-style-type: none"> <li>All Bookings will be inclusive.</li> <li>No entry prior to agreed Start time.</li> <li>Set up time and tidy up/take down time is inclusive of Booking times and departure of premises.</li> <li>Additional charges will be accrued out with Booking Agreement Times</li> </ul>
Monday to Friday (before 5pm)				
Sunday to Thursday (after 5pm)				
Friday to Saturday (after 5pm)				
Saturday to Sunday (before 5pm)				

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## Sky Lounge :- m2 Ceiling Height

Capacity - 30 Seated - 40 Standing - 30 Theatre Style Seating

Charging / Booking Structure (per Hour)	Members and Not for Profit	Businesses and Classes	Parties and Fundraisers	<ul style="list-style-type: none"> <li>All Bookings will be inclusive.</li> <li>No entry prior to agreed Start time.</li> <li>Set up time and tidy up/take down time is inclusive of Booking times and departure of premises.</li> <li>Additional charges will be accrued out with Booking Agreement Times</li> </ul>
Monday to Friday (before 5pm)		£10	£10	
Sunday to Thursday (after 5pm)		£10	£10	
Friday to Saturday (after 5pm)		£10	£10	
Saturday to Sunday (before 5pm)		£10	£10	

Access to the Kitchen for Drinking Water, Hot Water and to Aid cleaning only.  
**NOT Whilst Function is on in Main Hall Access Given by Side Entrance**

## Additional Information

<p>Access to the Kitchen for Drinking Water, Hot Water and to Aid cleaning only.  <b>Access through side Entrance when Main Hall In Use</b></p>
<p>A separate charge for the kitchen applies,  <b>When using the Equipment, cooking meals and when booked independently</b></p>
<ul style="list-style-type: none"> <li>Hires are a minimum of 120 minutes Unless otherwise agreed by Board of Trustees before confirmation of booking.</li> <li><a href="#">(1.4 Condition of Booking)</a> All bookings made in respect of <b>SeaLock Centre</b> are inclusive of start time/set up time and tidy up/take down time and departure of Premises. Additional charges will apply if agreed booking times change or are exceeded.</li> <li>Parties and fundraising events will require a minimum of a 3 hour Booking time (inclusive of setup and tidy up)</li> <li>A minimum £30 deposit will be required within 24 hrs to confirm your booking. This will be returned upon verification of condition of facilities within 7 days of Hire.</li> <li>All Regular Bookings are not charged a deposit but will be responsible for any damage occurring during the booking and will be invoiced separately.</li> <li><a href="#">4. Cancellations</a> advised of cancellation period required</li> <li>Discounts will be applied for the use of more than 1 room.</li> </ul>

Please tick the box to indicate that you have read, understood and agree to the terms and condition of use/Booking.

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