

## Rendlesham Community Centre Room Hire rates from 1<sup>st</sup> May 2025

<b>Room 1</b>	<b>Commercial/ Profit making</b>	<b>Non- commercial/ Non-profit</b>	<b>Charity/ Community support</b>
Per hour	£20	£18	£15
Booking over 5 hours - per hour rate	£18	£16.50	£13.50
Booking a minimum of 4 sessions – per hour rate	£18	£16.50	£13.50
Both over 5 hours and multiple bookings	£17	£15.50	£12
Use of part of a cupboard (subject to availability)	£7 per week	£7 per week	£7 per week

<b>All other rooms Per room 11, 13 16</b>	<b>Commercial/ Profit making</b>	<b>Non commercial/ Non-profit</b>	<b>Charity/ Community support</b>
Per hour	£12	£10	£8
Booking over 5 hours - per hour rate	£10.50	£9	£7
Booking a minimum of 4 sessions – per hour rate	£10.50	£9	£7
Both over 5 hours and multiple bookings	£9	£8	£6
Sole use of Cupboard (subject to availability)	£10 per week	£10 per week	£10 per week
Use of part of a cupboard (subject to availability)	£5 per week	£5 per week	£5 per week

Minimum booking is 1 hour, after the 1<sup>st</sup> hour sessions can be booked by the half hour.

If you are a new venture the centre is happy to offer a 4-week trial period at a reduced rate.

### Payment

For bookings occurring within 1-month full payment is due at the time of booking. For bookings occurring later than 1 month a payment of 50% is due at time of booking. The balance is due 1 month before the event.

For multiple sessions invoices will be issued monthly in advance

Annual and term time contracts are available with a small reduction.

Please contact [communitycentre@rendleshamparishcouncil.gov.uk](mailto:communitycentre@rendleshamparishcouncil.gov.uk) to discuss your requirements