Burnby Hall
COMMUNITY SPACE | WORK SPACE

Registered Charity No. 1209112

Pocklington Community Trust CIO
COMMUNITY HALL, Burnby Hall, Pocklington

SAFEGUARDING POLICY (version 3.0)

Policy Statement and Principles

Pocklington Community Trust recognises that it has a statutory and moral duty to ensure that children, young people and adults at risk of abuse or neglect are kept safe, and to respond appropriately to any allegations, reports or suspicion of abuse. This safeguarding policy is written in accordance with Safeguarding Vulnerable Groups Act 2006, Children Act 1989 and 2004 and the Care Act 2014.

The welfare of the child or vulnerable adult is paramount and is the responsibility of everyone. All children and vulnerable adults, without exception have the right to protection from abuse, whether physical, verbal, sexual, financial, bullying, exclusion or neglect. Bullying, shouting, physical violence, sexism and racism towards children or vulnerable adults will not be permitted or tolerated. We have a duty of care and are committed to the protection and safety of everyone who enters our premises including children, young people and adults at risk involved as visitors and /or as participants in activities and events. We also have a duty to safeguard and support our trustees and volunteers.

Scope

The policy applies to

- all Trustees and volunteers who act on behalf of the Trust and who come into contact with children and/or vulnerable adults. It will be used to support their work and activities with Burnby Hall Community Centre
- All hirers and those attending an activity or service that is being delivered from the Community Hall
- All visitors and contractors

Every individual has a responsibility to inform the Designated Safeguarding Lead of concerns relating to safeguarding. The Safeguarding Lead must decide if the concerns should be communicated to children's social care or the police.

Definitions

Children and young people are defined as those persons aged under 18 years old. Safeguarding and promoting the welfare of children is defined as:

- protecting children from maltreatment
- preventing impairment of children's health and development
- ensuring that children grow up in circumstances consistent with the provision of safe and effective care
- taking action to enable all children to have the best outcomes.

Adults at risk of abuse or neglect, for the purposes of this policy, an adult at risk refers to someone over 18 years old who, according to Section 42 of the Care Act 2014:
• has care and support needs
• is experiencing, or is at risk of, abuse or neglect
• as a result of their care and support needs is unable to protect himself or herself against the abuse or neglect or the risk of it.

If someone has care and support needs but is not currently receiving care or support from a health or care service, they may still be an adult at risk.

Procedures

1. No Trustee or volunteer will have unsupervised access to children or adults at risk unless they have been appropriately vetted and undertaken introductory Child Protection training.
2. All Trustees and volunteers will
   - familiarise themselves with safeguarding responsibilities,
   - undertake training where appropriate on safeguarding issues, including whistleblowing where it is available, and offered by their local safeguarding board/partnership or other local support organisation
   - ensure that they understand the principles set out in this policy.
3. All Trustees and volunteers will work together to promote a culture that enables issues about safeguarding and promoting welfare to be addressed.
4. The Trustees will follow safe recruitment practices.
5. A member of the Trustees (the Safeguarding Lead) will be appointed to be responsible for child and adult at risk safeguarding matters. This person will have responsibility for reporting concerns that arise, as a matter of urgency, to the relevant safeguarding agency.
6. The Designated Safeguarding person is **Patrick John,** and the Deputy Safeguarding person is **Pam Powell.** The Designated persons can be contacted on:

   patrickjohn@burnbyhall.org.uk and pampowell@burnbyhall.org.uk

7. All suspicions or allegations of abuse against a child or adult at risk will be taken seriously and dealt with speedily and appropriately. No Trustee or volunteer will have unsupervised access to children or vulnerable adults unless appropriately vetted. The Designated persons will know who to contact and where to go for support and advice in relation to an allegation, a concern about the quality of care or practice or a complaint. An allegation may relate to a person who works with children or adults at risk who has:
   - behaved in a way that has harmed a child or adult at risk or may have harmed a child or adult at risk.
   - possibly committed a criminal offence against, or related to, a child or adult at risk; or
   - behaved towards a child (or children) or adult at risk in a way that indicates they may pose a risk of harm to children or adults at risk.

8. All hirers of the community hall who wish to use the hall for activities which include children and /or vulnerable adults, other than for hire for private parties for invited family and friends, are required to:
   - Confirm that they have read and accepted the terms and conditions of our hiring agreement and read our safeguarding policy,

- Confirm that all adults in charge of children have been DBS checked
- Either provide a copy of their own safeguarding policy or confirm that they have understood our safeguarding policy and will adhere to the Charity's principles and procedures with regards to safeguarding.

9. This policy is reviewed and approved by the Trustees as needed. As a minimum this will be reviewed annually.

Policy adopted: 26.9.2024

Policy reviewed: 8.5.2025 / 2.9.2025 /16.4.2026