

TERMS & CONDITIONS FOR HIRING THE HALL

1. The Hirer (who must be older than 18 years) shall, during the period of hiring, be responsible for supervision of the premises, the fabric and the contents their care, safety from damage however slight or change of any sort and the behaviour of all persons using the premises whatever their capacity. The Hirer shall make good or pay for all damage (including accidental damage) to the premises or to the fixtures, fittings or contents and for loss of contents. Please report any damage or breakages to the Booking Secretary. A damages and additional cost deposit bond of a minimum £50 is required. This amount may be increased at the discretion of the Booking Secretary prior to acceptance of booking. This may be retained if damage is caused but will otherwise be returned to the hirer within 4-5 days after inspection for damage to property and equipment.
2. The village hall has Employers and Public Liability insurances which cover the hall facility and maintenance operations. Copies of these policies are on the notice board in the main entrance. The hall committee will not accept responsibility for any activities organised by the hirer who should arrange their own insurance cover where appropriate.
3. The hirer shall ensure that events do not exceed the hall maximum capacity which is 120 persons standing or 60 seated.
4. If alcohol is to be sold on the premises the hirer is responsible for seeking their own Temporary Events Notice which must then be displayed at the event. Alcoholic beverages that are not to be purchased do not require a licence.
5. The hirer will ensure that during the event, Fire Safety rules are carried out as required by law:
 - a) A responsible person must be nominated to manage fire safety risk. That person will familiarise themselves with the requirements of the "Pillaton Village Hall Fire Safety Risk Plan" and the "Pillaton Village Hall Fire Risk Assessment - Floor Plan". These are displayed on the notice board in the entrance hallway.

Notwithstanding the above:

- b) No naked flames are to be allowed e.g. candles etc. No fireworks are to be set off. All persons must adhere to Village Hall no smoking restrictions.
 - d) Emergency exits are to be kept clear at all times. Note that a green tab is attached to the Main Hall Emergency Door. This is to be broken only in an emergency. A renewal charge of £5.00 will be made if it is broken for other uses.
 - e) If a fire occurs, all persons must leave the building calmly and quickly. The fire service must be called stating fire at **Pillaton Village Hall, PL12 6QY**(nearest telephone is at The Weary Friar).
 - f) For small fires a fire blanket & extinguishers are available but the fire service must still be called.
6. If a water leak occurs, switch off mains water at the stop cock located in the Ladies toilet and the boiler at the switch immediately above boiler in the Gents toilet.
 7. The facilities in the kitchen are for re-heating pre-prepared food only. It is the hirers responsibility to ensure that all surfaces, sinks, dishwasher, fridge, ovens are cleaned thoroughly both before and after serving any food. A variety of cleaning agents and wipes/cloths for different cleaning duties are provided in the kitchen cupboard by the dishwasher.
 8. All waste generated by the event is to be taken away and disposed of or recycled by the hirer. This includes
 - Bin in kitchen.
 - Bins in toilets.
 - Bottles.
- A new black bin liner (provided) should be placed in the kitchen bin before departure.
9. The floors in any rooms used by the hirer should be swept and left clean. The fridge, dishwasher and oven should have all contents removed and be left clean, leaving the fridge door ajar.
 10. Seats and tables should be restacked and replaced in their original locations. Secure the tables to the wall using the strap provided. Upholstered chairs must not be taken outside.
 11. If village hall tea towels are used, regular hirers should take them home, wash and return them. Non-residents should leave used tea towels on the work top for collection.

12. Heating is controlled by a thermostat in the main hall. Please ensure that this is reset to 12 deg.C before departure and turn off non-essential light supplies using the key switch in the main entrance.
13. No sticky tape, Blu Tac, drawing pins or nails are to be used on any surface in the building. Please note that the hirer remains responsible for additional costs if the damage caused exceeds this sum.
14. For events or functions involving persons aged 18 and under, a nominated responsible adult is required to be on site in the Village Hall for the duration of that activity.
15. Failure to return the hall keys promptly will incur additional hire charges.
16. The emergency contact for the Village Hall is Mr. David Dolley, telephone (01579) 350159.

Pillaton Village Hall WiFi - TERMS & CONDITIONS FOR HIRING THE HALL Addendum

1. Access to Wi-Fi/Internet

Pillaton Village Hall trustees ("the Trustees") provide an ultrafast FTTP WiFi connection (300Mbps) ("the Service") as a complimentary service to the Hirer. The Trustees do not guarantee that the Service will be available at all times nor that it will be suitable for the Hirer's specific requirements.

2. Responsibilities of the Hirer

- **Supervision:** The Hirer is responsible for ensuring that all users of the internet within their booking abide by this agreement.
- **Children:** The Hirer must ensure that children under 18 are supervised when using the internet and that they cannot access inappropriate content.
- **Compliance:** The Hirer agrees not to use the Service for any illegal, unlawful, or immoral purpose.

3. Prohibited Activities

The Hirer agrees that the Service will not be used to:

- Access, download, or transmit pornography, obscene, or indecent material.
- Engage in fraud, gambling, or accessing illegal betting sites.
- Download or upload copyright-infringing material (illegal file-sharing).
- Transmit harmful viruses or conduct malicious hacking activities.
- Engage in harassment, bullying, or defamatory actions.

4. Security and Privacy

- The Service is not secure. Pillaton Village Hall cannot guarantee the privacy of data transmitted over the network. The Hirer is responsible for ensuring their own devices have up-to-date security/antivirus software.
- Pillaton Village Hall is not responsible for any damage, loss of data, or theft of information that may occur during the use of the Service.

5. Monitoring and Limitation of Liability

- The Trustees reserve the right to monitor internet traffic to ensure compliance with this agreement.
- The Trustees reserve the right to withdraw access to the Service at any time without notice.

6. Indemnity

- The Hirer agrees to indemnify and hold the Trustees and their subsidiaries, affiliates, officers, directors, agents and employees harmless from and against all liabilities, claims, losses or damages (including legal fees) costs and other expenses, however caused, that may arise as a result of or in connection with inappropriate or unauthorised access to Pillaton Village Hall Guest WiFi by the Hirer and/or breach by the Hirer of any of these Terms.

7. General

- If any part or provision of these Terms are found to be unlawful or unenforceable (including any provision in which the Trustees exclude liability to the Hirer), the enforceability of any other party of these Terms will not be affected.
- These Terms are governed by English law and subject to the exclusive jurisdiction of the courts of England and Wales.

I acknowledge receipt of the keys for Pillaton Village Hall and have read and accept the above terms and conditions of hire:

Signed Hirer: _____

Date: ____/____/____