



Petham Village Hall
Church Lane
Petham
Kent CT4 5RD

The Sale and Supply of Alcohol at Petham Village Hall (The Licensing Act 2003)

PLEASE NOTE THAT A BAR MAY ONLY BE SET UP INSIDE THE VILLAGE HALL AND NOT IN THE GROUNDS.

It is not necessary to apply for an individual licence for your event. **Petham Village Hall has its own Premises Licence** which provides for the sale and supply of alcohol on the premises between the hours of **12 noon and 11.30pm each day**. The law, however, requires you to **abide by certain obligations** detailed below.

The law applies to more than the traditional idea of selling alcohol, i.e. setting up a bar and selling wine, beer or spirits. It also **applies to all events where the public can buy and consume alcohol**. For example: a free drink with every ticket for an event/wine tasting/a 'Wine and Wisdom' evening/a bottle of alcohol as a raffle prize.

Please contact the designated premises supervisor if you have any questions about the sale and supply of alcohol.

The responsibilities of anyone selling and supplying alcohol are:

- the **prevention of crime** and disorder
- **public safety**
- the **prevention of public nuisance**
- the **protection of children** from harm

The four objectives are of equal importance.

You are responsible, by law, for seeing that the following items are adhered to and you are required to inform every person who is involved with the sale and supply of alcohol at your event to be made aware of the following points:

- the **sale of alcohol to anyone under the age of 18 is illegal.**
- the **consumption of alcohol by anyone under the age of 18 is illegal.**
- **it is an offence for anyone to knowingly allow anyone under the age of 18 to consume alcohol on the premises**

You need to be able **to show that you have 'exercised all due diligence'** by adhering to age related restrictions and **by asking for proof of age** from any person who may appear under age. It is recommended that anyone who appears under the age of 21 be asked for **evidence of age**. Documentary evidence can be a photo driving licence, a passport or a proof of age scheme card which carries the PASS logo.

- **It is an offence to knowingly allow disorderly conduct on licensed premises.**
- **It is an offence to knowingly serve alcohol to a person who is drunk or appears to be drunk.**
- **It is an offence to serve alcohol to the companion of a person who is drunk for the drunken person's consumption.**

In the event of disorderly conduct you are advised **not to get physically involved but to call the police.**

It is a requirement of the hire of Petham Village Hall that you understand these responsibilities and agree to adhere to them. You must **also inform everyone involved with the sale and supply of alcohol** at your event of these responsibilities and **ensure that they understand and agree to carry out them out.**

PLEASE ENSURE THAT YOUR GUESTS LEAVE QUIETLY AT THE END OF THE EVENING.

The designated premises supervisor for Petham Village Hall is:

Matthew Kingsland
Tudor Cottage, The Street,
Petham, CT4 5QY
Tel: 01227 700 324