

Risk Assessment

Building

Behaviour- Over excitement leading to injury, especially at the start and end of the evening

Who is at risk?

All

Controls

Adult follow groups arrangements for preventing unauthorised departure and access once all the young people have arrived. These should not obstruct the fire evacuation arrangements. Leaders carry mobile phones. All leaders have access to in touch details in case of emergency. Clear communication between leaders and parents and carers so leaders know whos dropping off and picking up each young person.

Chemicals-Injuries from misuse of cleaning materials

Who is at risk?

All

Controls

Limit access to chemicals used for cleaning by removing from easy access of young people. Adults supervise any use of cleaning chemicals, including washing up.

Fire pit- Injuries from improper Use

Who is at risk?

All

Controls

Adults to brief the code of conduct around the fire pit. Fire within the pit not to be too high due to the nature of the stone, it may crack or pop if too big a fire. No jumping from the high level to the low and during activities such as wide games it is out of bounds. No running within the fire pit area.

Fire- Injury or Death

Who is at risk?

All

Controls

Adults check all fire exits and escape routes to make sure they are unlocked and clear before participants arrive (Back fire exit has a latch). Leaders and young leaders know what to do in the event of a fire and where the emergency assembly point is.

Floor- Slips, Trips and Falls

Who is at risk?

All Present

Controls

Check floor is clear of obstacles and spills that are likely to increase the risk of tripping, slipping, or injury. Make sure everyone is wearing appropriate footwear and it is secured to their feet. Put a door mat at the entrance, encourage everyone to wipe shoes on arrival, especially if wet.

Kitchen- Injuries from heat sources and sharp items

Who is at risk?

All

Controls

Limit access to the kitchen to adults only, unless given access as part of an activity or on request.

Lone Working- If volunteers are in the building on their own before others arrive and an incident occurs, others may not be aware.

Who is at risk?

Leaders and Visitors

Controls

Leaders arrive at agreed times, adults carry mobile phones in case of an incident, no one does risky activities while alone.

Security- Intruder access to the building or young person leaving unattended**Who is at risk?**

All Members

Controls

Adult follow groups arrangements for preventing unauthorised departure and access once all the young people have arrived. These should not obstruct the fire evacuation arrangements. Leaders carry mobile phones. All leaders have access to in touch details in case of emergency. Clear communication between leaders and parents and carers so leaders know whos dropping off and picking up each young person.

Tables, Chairs and other Obstacles- Injury**Who is at risk?**

All Present

Controls

Leaders and young leaders oversee setting up and moving tables and chairs. No one carries tables alone.

Traffic- Injury from collisions between vehicles and people.**Who is at risk?**

Young People

Controls

Brief parents and carers on safe arrival and departure process. Leaders supervise from the entrance to make sure young people arrive in the building safely.

Camping**Bad Weather- Injury****Who is at risk?**

Everyone

Controls

Spare tents in case of damage and emergency plans which all leaders are aware of e.g. what tent to go into or indoor dry space which can be used at the scout campsite. Young people are briefed on who to 'wake' through the night if there are any problems with tents or emergencies overnight. Maintaining safeguarding practices during these instances.

Bringing pen knives and axes on Camp- Injury and death**Who is at risk?**

everyone

Controls

Young people with parents will hand in knives to a leader who will store them in a secure location only known by the leaders. Knives will only be used as an appropriate activity and alongside the 'Knife Work' Risk Assessment. Axes will be stored in the same location and will also only be used within the appropriate activity using the 'axe work' risk assessment. A leader onsite will be responsible for the checking in and out of knives throughout the camp and the return of them to parents at the end of the camp. Leaders need to be aware of who is bring a pen knife before the camp checking the entry on OSM in a designated column that can be edited by parents on OSM Parent Portal.

Review

Reviewed 01/04/2025