

# Miners Memorial Centre

## Conditions Of Let

The CENTRE is to be Let for such purposes as the Committee approve. Applicants must give the information required on the form of Application available from the Miners Memorial Centre.

The Committee reserves the right to refuse any applicant the use of the Centre without any assigning any reason.

The Centre shall not be sublet without any special permission.

The Hirer will be required to pay for the let at least 24 hours in advance. The committee reserves the right to cancel any provisional booking not confirmed at least one week before the engagement. In the event of cancellation by the hirer of the let or a provisional booking within one week of the date thereof, the committee require payment of the rent or part thereof.

All charges for the use of the CENTRE are payable to the MINERS MEMORIAL CENTRE.

Any ERECTIONS required in connection with occupation of the centre by the hirer including all outside erections signs boards and the like shall be subject to approved by the committee and shall be erected and taken down and removed or altered from time to time by the orders and to the satisfaction of the committee and at the cost of the hire.

Nothing shall be done nor shall anything be brought with in the Centre which in the opinion of the committee will involve extra risk to the building or property or increase the premium for the **INSURANCE unless specially sanctioned and then only upon payment of such extra premium** as may be required by the Insurance to cover the risk. No oil or any Substance of an inflammable nature shall be allowed in any part of the building.

The Hirer shall be responsible for any loss or damage that may be done to the Centre or its fittings or furniture therein during the time of occupation and shall be bound to make good the same.

The committee shall provide heating lighting & cleaning in connection with each let of the centre, But the hirer shall pay all other expenses incident to such let.

The hirer using the Kitchen and Cooking Appliances shall leave these clean and in good order.

When the Centre is in use for lets comprising of concerts, dances, discos, exhibitions & shows the person in charge shall throughout the whole time the premises are open to the public be ASSISTED BY SUFFICIENT STAFF OF COMPETENT

ATTENDANTS ON THE BASES OF AT LEAST 3 ATTENDANTS FOR EVERY 100 PERSONS OR PART THEREAFTER.

IN ALL OTHER CASES THE HIRER SHALL BE BOUND TO ARRANGE AND PAY FOR A SUFFICIENT NUMBER OF

STEWARDS TO PRESERVE ORDER TO THE SATISFACTION OF THE COMMITTEE. In addition the Hirer shall arrange and Pay for a Sufficient Number of STEWARDS TO COMPLY WITH FIRE SAFETY REGULATIONS WHICH REQUIRE ONE FIRE STEWARD FOR UP TO 250 PERSONS PRESENT IN THE CENTRE.

All STEWARDS must be in the centre prior to the public being admitted.

The Hirer or Committee shall have the power to prevent the admission of persons when they consider that further admission would endanger the safety of the audience and the hirer shall obey the instructions of the police or committee in connection with the prevention of overcrowding.

The committee may open the doors at any time before the commencement of the proceedings if they think it is necessary for the safety of the public, especially when large crowds collect prior to the hour fixed for opening.

The hirer shall provide the necessary attendants in connection with the occupation of the Centre and shall arrange that efficient control is provided at all leading to and from the centre and at other places within the centre, which may be necessary so as to ensure that free egress by various exits may be maintained during occupation.

Bookings for the small function rooms may be required to stand down if a let requires the main hall.

The committee are not responsible for any damage injury or loss of goods or property brought to or left at the centre by the hirer or persons attending any meeting or function therein.

No intoxicating liquor shall be sold or allowed to be consumed in the premises unless with permission of the committee and appropriate licenses are obtained.

A Hirer of the centre shall not without the consent in writing of the committee sell or agree to sell goods or commodities within the centre except when such goods or commodities are sold or agreed to be sold as part of refreshments served in the centre or raise funds for a Charitable or similar organisation of non-profit making character.

Any Authorised officer of Dumfries & Galloway Council and the committee shall at all times be entitled to free access to any part of the Centre. The Hirer will indemnify the committee through insurance of any claim, which might be made in respect of the use of the centre purpose of the Hirer.

A booking for an individual date for more than 6 months ahead will only be accepted conditionally subject to any change in the rate of charge that might be made by the committee.

All Arrangements concerning the use of the centre must be discussed with the committee in order that the necessary instructions can be given to the staff involved in the let.

The Hirer shall be responsible for removal Within 24 Hours following the termination of the let, of all items of equipment including unsold refreshment. Etc :- Which has been brought to the centre.

The Hirer must comply with any instruction given the them by the Police Immediately. Failure to do so may result in future bookings being cancelled or refused.

The Hirer shall be responsible for adequate stewarding at a function attending mainly by Children.

The Committee may add to or vary these conditions as they consider appropriate.

**THESE PREMISES ARE NO SMOKING AND THE HIRER WILL BE RESPONSIBLE TO COMPLY WITH THIS LAW.**