

# Mickleton Village Hall Association

## HEALTH AND SAFETY POLICY

The Association recognises and accepts its responsibility as an employer so far as it is reasonably practicable for providing a safe and healthy work place and working environment for all its employees, volunteers and other persons affected by their acts and omissions.

The Organisation will make every effort to comply with its obligations as laid down in the Health and Safety at Work Act 1974, by constant vigilance to all aspects of health and safety and in particular to the following provisions as and where they may affect their employees and volunteers:

Equipment and systems to work that are safe

Safe arrangements for the use, handling and storage of articles and substances

Sufficient information, instruction, training and supervision to enable all employees and volunteers to avoid hazards and contribute positively to their own safety and health at work

A safe place of work with safe access and egress there from

A healthy working environment

Adequate welfare facilities

Provision of protective equipment as necessary

Carry out Risk Assessment and record the significant findings.

Without detracting from the primary responsibility of managers and staff for ensuring safe conditions of work, the organisation will provide competent technical advice on safety line management in its task.

No safety policy is likely to be successful unless it actively involves workpeople themselves. The Organisation will, therefore, co-operate fully in the appointment of safety representatives and will provide them where necessary with sufficient facilities and training to carry out this task. In this connection the Organisation reminds all employees of their duties under Section 7 of the Health and Safety at Work Act to take care for their own safety and that of other workers, and to co-operate with the Organisation so as to enable it to carry out its responsibilities successfully.

All persons are reminded that it is a criminal offence to misuse or recklessly interfere with anything provided in the interests of health, safety or welfare.

The Organisation stresses its commitment to health and safety, to the extent that where wilful disregard for safe working practices by any employee or volunteer seriously, puts at risk the health or safety of themselves or any other person, this will be considered as gross misconduct and may lead to the severest disciplinary action.

**Before each monthly management meeting the building is checked for any Trip or Slip Hazards and the Fire Alarm and Emergency Lighting are all in working order, any problems are reported to the management committee.**

SIGNED.....

Date.....

Chairman