

HIRING AGREEMENT
BALDONS VILLAGE HALL

This agreement is for the hire of the Baldons Village Hall.

The Baldons Village Hall Committee agree to hire the hall to:

.....

of

on

from

The purpose of the hire is

The hire fee is £....., plus returnable, cash security deposit of £.....

It is agreed that a temporary liquor licence is not being applied for by the hirer.

The hirer agrees to comply with the Conditions of Hire overleaf.

Hirer Date

Committee member: Date

Address

.....

Telephone: 01865 340264.....

Please sign the hiring agreement and return to the committee member above.

**PLEASE ENSURE THAT YOU READ THE CONDITIONS OF HIRING OVERLEAF
BEFORE THE HIRING COMMENCES**

Please make cheques payable to **BALDONS VILLAGE HALL**

CONDITIONS OF HIRE

1. **Supervision:** The Hirer will, during the period of hiring, be responsible for supervision of the premises, the fabric and the contents, their care, safety from damage however slight or change of any sort, and the behaviour of all persons using the premises whatever their capacity, including proper supervision of car-parking arrangements so as to avoid obstruction of the highway. In the case of a private party hiring, the Hirer and at least two persons over the age of 25 shall be present and responsible for general behaviour throughout the period of hiring.
2. **Sub-letting:** The Hirer shall not sublet the premises, nor use them for any unlawful purpose or in any unlawful way, nor bring onto the premises anything which may endanger the same or invalidate its insurance policies.
3. **Regulations:** The Hirer shall be responsible for the observance of all regulations appertaining to the premises stipulated by the Fire Authority, the local Magistrate's Court or otherwise. Emergency doors must be kept clear at all times.
4. **Indemnity:** The Hirer shall indemnify the Committee for the cost of any damage done to the Hall and its contents as a result of the hiring.
5. **Cancellation:** If the hirer wishes to cancel the booking and the Committee is unable to secure a replacement booking, the repayment of the hire fee shall be at the discretion of the Committee.
6. **Condition of hall:** At the end of the hiring, the Hirer shall leave the premises and surrounds in a clean and tidy condition, with lights off and windows closed. Any furniture temporarily removed from its usual position shall be replaced. Fittings such as pictures, curtains and Christmas decorations shall not be removed without the permission of the committee. For hirings finishing after 11.00 pm the Hirer may tidy up the next morning without further charge.
ALL MUSIC MUST CEASE BY 12 MIDNIGHT AND THE PREMISES MUST BE VACATED BY 00.15 am.
7. **Deposit:** The Committee shall be entitled to make a deduction from the deposit for any reason.
8. **Intoxicating liquors** are not permitted to be bought, sold or consumed on any part of the premises without the permission of the Committee.
9. **Noise:** The Hirer undertakes to keep noise at a reasonable level in order to cause NO disturbance to local residents. The outer door to the hall should be kept closed. The Hirer will ensure that persons leave the hall and car park in a quiet and orderly manner.
10. **Covid19:** The hirer is responsible for undertaking their own risk assessment for the proposed event with respect to the current government guidelines for CV19 (social distancing, type of event etc). The hirer then undertakes the event at their own risk, in the knowledge that the Baldons Village hall has provided all necessary information, sanitisers, anti-bacterial etc for the safety of its staff and hirers.