

SAFEGUARDING AGREEMENT FOR HALL HIRERS

The Parochial Church Council of St Mary Marshalswick, St Albans has policies for Safeguarding Children and Young People and Vulnerable Adults. Copies are on our website. Your booking agreement is conditional upon you complying with them unless you already have equivalent policies of your own.

You are required to ensure that children, young people and vulnerable adults are protected at all times, by taking all reasonable steps to prevent injury, illness, loss or damage occurring; and that, if you are an organisation, you carry full liability insurance for this.

In particular this means that:

- you will comply with the St Mary's good practice guide with children and young people or vulnerable adults unless you already have equivalents;
- you will provide the church with a copy of your organisation's Safeguarding Policy/ies or if you do not have one adopt the current St Mary's policy;
- you will recruit safely all current paid and voluntary workers who work with children and/or vulnerable adults, by obtaining satisfactory disclosures from the Disclosure and Barring Service where eligible, and keeping records of dates and disclosure numbers indefinitely;
- you will always have at least two leaders over the age of 18 years in any group of children and young people, no matter how small the group;
- no person under the age of 18 years will be left in charge of any children or young people of any age;
- no child or group of children or young people should be left unattended at any time;
- a register of children, young people or vulnerable adults attending the activity will be kept securely. This will include details of their name, contact details of parent/guardian/carer etc., date of birth and next of kin;
- **you will inform the Parish Safeguarding Officer at the earliest opportunity of:**
 - a. the occurrence of any incidents or allegations of abuse or causes of concern relating to members or leaders of your organisation, and contact details for the person in your organisation who is dealing with it
 - b. any known offenders against children or vulnerable adults seeking to join your membership, and manage such allegations or agreements with offenders in co-operation with statutory agencies, and with the church.

In the event of an urgent safeguarding issue, then please call the Churches Child Protection Advisory Service (CCPAS) out of hours line on 0303 003 1111 for advice unless it is an urgent police issue.

St Mary's Parish Safeguarding Officer is

Andrea Bootle Email safeguarding@marshalswick.org.uk
St Mary's Church, 1 Sherwood Avenue, St Albans, Herts. AL4 9QA

Phone 07429 657763

St Mary's PCC 12 January 2021