



Lodge St John (Operative) No.37

Hall Hire Terms & Conditions

General Conditions of Hire

By booking or using any part of Lodge St John (Operative) No.37, the hirer agrees to the following terms and conditions.

The Lodge reserves the right to refuse or cancel bookings where necessary.

1. Booking Areas

The premises may be hired in the following sections:

- Main Hall
- Lounge / Club 37 Area
- Kitchen Facilities
- Bar Facilities (subject to licensing requirements)

Please note:

Due to the layout of the building, access to the Main Hall is through the Lounge area. As a result, separate simultaneous bookings may not always be possible.

2. Booking Confirmation & Payment

Bookings are considered provisional until confirmed by the Lodge.

Full payment must be made prior to the event unless otherwise agreed.

A refundable cleaning/damage deposit may be requested for certain events.

3. Bar Facilities & Licensing

Club 37 operates primarily as a private members' social club.

The bar facilities are not automatically included with hall hire.

Where alcohol is requested for private functions:

- A temporary Occasional Licence may be required
- A minimum of 7 weeks' notice is required
- Approval is subject to licensing regulations and Lodge discretion

Failure to provide sufficient notice may result in bar services being unavailable.

The Lodge reserves the right to refuse bar service where necessary.

4. Kitchen Facilities

The kitchen is a standard domestic-style kitchen and is not a commercial catering facility.

Facilities include:

- Domestic gas oven
- 5 gas hobs
- Small refrigerator
- Basic preparation facilities

Please note:

- There is no commercial extraction system
- The kitchen is not suitable for large-scale catering operations

Use of the oven or cooking facilities must be declared at the time of booking.

Additional charges may apply where significant gas or electricity usage is expected.

5. Decorations

To protect the recently refurbished premises:

- Pins, nails, staples, screws, or fixings must not be attached to walls, doors, ceilings, or woodwork
- Blu Tack, tape, adhesive strips, or similar products are not permitted on painted surfaces

Black display boards are provided within the Main Hall for banners and decorations.

Any damage caused by decorations may result in repair charges being deducted from the deposit.

6. Bouncy Castles & Electrical Equipment

Inflatable equipment such as bouncy castles must be declared at the time of booking.

Additional charges may apply due to increased electrical usage and floor protection requirements.

The hirer is responsible for ensuring:

- Equipment is safely operated
- Appropriate insurance is in place
- Equipment providers comply with safety regulations

The Lodge accepts no liability for third-party equipment.

7. Cleaning & Waste

The premises must be left in a clean and respectable condition.

Hirers are expected to:

- Remove all decorations
- Dispose of rubbish appropriately
- Clean kitchen areas after use
- Leave tables and chairs as instructed

Additional cleaning charges may apply where excessive cleaning is required.

8. Toilets & Facilities

All toilet facilities must be treated respectfully and left in a clean condition.

Parents and organisers are responsible for supervising children using the facilities.

Please note:

- Nappies, paper towels, wipes, or sanitary products must not be placed in toilets
- Costs arising from blockages or misuse may be charged to the hirer

9. Children & Supervision

Children must be supervised by responsible adults at all times.

Where licensed bar facilities are operating:

- Children and young persons must comply with Scottish licensing laws
- The Lodge reserves the right to restrict access to bar areas where appropriate

10. End of Event Responsibilities

At the conclusion of the booking, the hirer must ensure:

- All lights are switched off
- Kitchen appliances are turned off
- Windows and doors are secured
- The main entrance is properly locked

Please note:

The left-hand entrance door bolt must be fully secured before leaving the premises.

Failure to properly secure the building may result in additional charges.

11. Damage

The hirer accepts responsibility for any damage caused during the booking period.

Any breakages, loss, or damage must be reported promptly.

Repair or replacement costs may be charged accordingly.

12. CCTV

For the safety and security of members, guests, and the premises:

CCTV operates externally around the building.

Recorded footage may be used where required for security or incident investigation purposes.

13. Conduct

Lodge St John (Operative) No.37 and Club 37 aim to provide a respectful and welcoming environment for members, guests, and visitors.

The Lodge reserves the right to end events or refuse future bookings where:

- behaviour is deemed inappropriate
- excessive intoxication occurs
- property or facilities are mistreated
- guests fail to follow staff or committee instructions

14. Liability

The Lodge accepts no responsibility for:

- loss or damage to personal belongings
- third-party equipment
- injuries resulting from misuse of facilities

Hirers remain responsible for the conduct and safety of their guests.

15. Acceptance

Payment of booking fees or use of the premises confirms acceptance of these Terms & Conditions.
