KIPPEN VILLAGE HALL

TO ENQUIRE ABOUT HIRING TABLES AND CHAIRS AND TO REQUEST A BOOKING FORM, PLEASE CONTACT THE BOOKINGS SECRETARY AT <u>KIPPENVILLAGEHALL@GMAIL.COM</u>.

HIRE CHARGES:

Large tables: £5 up to 24 hrs

Small tables: £2 up to 24 hrs

Chairs: £0.50 up to 24 hrs

DEPOSIT:

A £200 cheque deposit is required (this will be returned when hire is completed). Full payment is due in advance.

Deposit cheque payable to: "Kippen Village Hall" (send to Richard Boyd, Treasurer, Bocastle, Glentirranmuir, Kippen FK8 3HU) or can be paid by BACS and will be refunded on return of the tables.

INVOICE:

An invoice will be sent on receipt of the booking form, including the deposit, which can be paid by BACS or separately by cheque

TABLES SHOULD BE RETURNED IN A CLEAN STATE. A REPLACEMENT CHARGE OF £130 PER LARGE TABLE, £50 PER SMALL TABLE AND £10 PER CHAIR WILL BE MADE FOR ANY DAMAGE DURING HIRE.