

St John's Village Hall Charity number 302777

Minutes of Annual General Meeting - Held on Monday 28 June 2021

The Chair, Anna Fitzmaurice, opened the meeting at 8PM via Zoom.

Present at the Hall:

Anna Fitzmaurice, Chair of Trustees Committee
Emily Rowley, Treasurer Village Hall
Amy Bridges, Pre-School Representative, Trustees Committee
Gary Harrison, Table Tennis Club Representative, Trustees Committee
Duane Poppe, Parish Council Representative, Trustees Committee

Members of the public on Zoom: 11

Resigning Trustees on Zoom: Sarah Fish, Judy Wilsher

Apologies: Carolyn Wood, Parish Church Representative, Trustees Committee

- Minutes of last AGM on 7 September 2020** – the minutes were reviewed, and proposed by Emily R that they be approved as presented, and Duane Poppe seconded the motion. The motion was passed.
- Matters Arising** - there were no matters arising from the previous minutes.
- Chairperson's Report** – Anna Fitzmaurice, The current committee came together in September of 2020 (10 months ago).
 - We have continued to hold regular monthly meetings and in particular, to deal with the impact of COVID on the hall.*
 - launched a new booking page and website for the hall*
 - painted the top hall area and its ceilings- refreshing the main room.*
 - Complete the new bathroom project undertaken by the previous Trustees*
 - minimise costs/overheads - temporarily ceased regular cleaning operations.*
- Treasurer Report 2020**– Emily Rowley delivered a comprehensive 2020 financial report. The full 2020 financial accounts are available on request by email to “ info “ mail address for the Hall. Various questions were asked regarding line items.
 - Income: Total annual income for 2020 of £20,318.35 - lower than expected due to the hall being closed for large parts of last year due to Covid-19. Thanks extended to the previous committee for securing the £10,000 small business Covid-19 grant and to the pre-school for continuing through adversity. Without these income lines, the hall would have really struggled to remain viable during the pandemic*
 - Expenditure: Total annual expenditure for 2020 of £22,780.45 - higher than recent years due to the refurbishment of the toilet area authorised by the previous committee and closed off by the current committee*
 - Comparison to 2018/19: General Booking income was approximately £6,100 down on average and Pre-school income was approximately £2,400 under the average.*
 - Kingsdown and Ringwould Parish Council have kindly offered a grant to cover half of the electrical work undertaken at the end of 2020 – application in progress*
 - WI paid for 3 bookings in 2020 that were not used. This will be rolled forwards into 2021*

As discussed, any kitchen refurbishment will come from monies that have been put aside – now expected to be summer of 2022

5. Reports from User Groups

- **WI:** No report. The WI have not yet nominated a new representative to the Trustees Committee, but plan to do so in the near future- Jackie Stephens (3 meetings may well be in credit and Treasurer will confirm and reconcile).
- **Church PCC:** Rev Carolyn Wood not in attendance & nothing to report
- **Table Tennis Club:** Gary Harrison reported no change – new lights are in place confirmed that he will be continuing as the representative to the Trustees Committee.
- **Ringwould with Kingsdown PC:** Duane Poppe nothing to report. Duane confirmed that he will be continuing as a representative of the PC on the Trustees Committee.
- **Pre-School:** Amy Bridges gave a comprehensive report and Amy confirmed that she will be continuing **as the representative on the Trustees Committee:**
 - *Following the government guidelines, we are still carrying out our fully extensive cleaning protocol, We are hoping to ease our cleaning restrictions from September dependant on the current guidelines.*
 - *As of 1st May, we were able to allow new parents a timed visiting slot meaning our numbers for September are looking healthy.*
 - *There is currently no update on our new build as grants are still not readily available for us.*
 - *Despite covid19 we have had a few fundraisers, raising £435 in total.*
 - *At the end of this year Denise Hodge will be retiring after 28 years at the preschool. She will be very sadly missed by the team. with our new manager Jacqueline Hodgson-Pope as of 4th May. She has been working tirelessly to get to know us and the setting and has great vision for taking the pre-school forward.*
 - *Ofsted inspection occurred on 26th May, Ofsted will re- inspect in a years' time.*

6. **Election of New Community Member Trustees** –the Trustees had received three resignations during the year Tamsin Russell Flint, Sarah Fish and Judy Wilsher. All attendees were asked whether anyone wanted to join the committee and there were no further nominations from the floor, Current Trustees agreed to take legacy roles & assign roles at the next Trustee meeting.

7. **AOB** Former Trustees (Jane & Simon) to meet on site to run through various handover matters as this was not possible due to COVID (Jane & Simon) AF to organise.

There being no further business, the meeting was brought to a close by the Chair 8.45.

Next AGM be conducted on Wednesday 9th March 2022

A Fitzmaurice 28th June 2021