

St John's Village Hall

Minutes of Annual General Meeting

Held on 7 September 2020

The Chair, Nick Hansom, opened the meeting at 6 PM and thanked everyone for coming. He reminded them of the social distancing and track and trace measures in place for the meeting.

Present:

Nick Hansom, Chair of Trustees Committee
Amy Reynaert, Pre-School Representative, Trustees Committee
Gary Harrison, Table Tennis Club Representative, Trustees Committee
Duane Poppe, Parish Council Representative, Trustees Committee
9 members of the public

Apologies: Jane Banks, Ian Stephen

1. **Minutes of last AGM on 11 March 2019** – the minutes were reviewed. Barbara Hansom proposed that they be approved as presented, and Amy Reynaert seconded the motion. The motion was passed.
2. **Matters Arising** – there were no matters arising from the previous minutes.
3. **Chairperson's Report** – Nick Hansom noted that this AGM is a delayed meeting due to the Covid 19 pandemic and that it should have taken place in late March 2020 and cover the 2019 calendar year. 2019 was a normal year for hall use with the core user groups providing solid use. A new video projector was procured and installed. Although not strictly speaking to be dealt with in this AGM, 2020 and the pandemic has presented challenges for the hall's operations. Since the hall had to be closed from March through August, income has been greatly reduced but some fixed costs continued. The financial situation has been eased with the local government giving the hall a £10,000 survival grant. Nick thanked recently resigned trustees Simon Longford, Jane Banks, Ian Stephen, Valerie Armatage, and Sue Slade for their service, and welcomed new trustees Amy Reynaert and Gary Harrison to the committee. With the hall now open, bookings for hall use are slowly returning, and it is hoped that there will be a recovery of normal hall operations in the near future. Nick announced that this meeting would be his last as a hall trustee, as he and his family will now be living part of the year overseas.
4. **Finance Report and Agreement of Accounts for 2019** – Nick Hansom delivered the 2019 financial report. Gary Harrison pointed out an error in the opening balance for the year which should have been £29,467.79. The total income for 2019 was £18,768.22 and expenditure was £10,954.90, leaving a surplus for the year of £7,813.32 and a closing balance for 2019 of £37,281.11. With the hall closed since March 2020, income for the first 6 months of 2020 was greatly reduced. Had it not been for the £10,000 government grant, the hall would be in deficit at the present point in 2020. The full 2020 financial accounts will be presented in due course at the next AGM. Amy Reynaert then proposed that the 2019 accounts be approved, and Gary Harrison seconded her motion. The motion was passed.
5. **Reports from User Groups**
 - **WI:** held 6 meetings in at St Johns Village hall 2019. The WI appreciated the new video projector. WI requested that installation of a stairlift be considered from the steps to the main hall. The WI have not yet nominated a new representative to the Trustees Committee, following the resignation of Valerie Armatage, but plan to do so in the near future.

- **Church PCC:** Rev Carolyn Wood was attending the meeting and read out Ian Stephen's report of the Christmas Fayre in December 2019. She stated that with the resignation of Ian, they will be nominating a new representative to the Trustees Committee. She also said that the church may consider holding services from time to time in the hall on Sundays.
- **Table Tennis Club:** Gary Harrison reported that the club had a good year in 2019, but activities have of course been on hold for the past 6 months. Because of difficulties in maintaining social distancing for table tennis, it is unlikely that the club will be able to return to hall use before a covid vaccine is developed. Gary confirmed that he will be continuing as the representative to the Trustees Committee.
- **Ringwold with Kingsdown PC:** Duane Poppe reported that while all 10 Parish Council meetings in 2019 were held in St Johns hall, the PC had made the decision to hold half of the meetings in Ringwold Hall from this year, including the 14 September, which is the first to be held since March. Duane confirmed that he will be continuing as a representative of the PC on the Trustees Committee.
- **Pre-School:** Amy Reynaert reported that 2019 was a big year for the pre-school, as fund-raising commenced for their purpose built facility planned to be located on the primary school grounds. The 2020 pandemic has created massive challenges for the pre-school as they had to close in March and only open again briefly for three weeks at the end of the school year in July. The new school year has begun, and the pre-school is grateful for the cooperation of St John's hall in providing access for the hall in line with government guidelines and rules. Fund raising for the pre-school building has also been impacted by the pandemic and the inevitable delay in raising the necessary funding means that it is unlikely that the pre-school will move out of St John's hall before 2022 at the earliest. Amy confirmed that she will be continuing **as the representative on the Trustees Committee.**

6. **Election of New Community Member Trustees** – Nick Hansom announced that one nomination form had been received prior to the meeting for Sarah Fish. There were no further nominations from the floor, and Ms Fish was elected as a new Community Trustee.

There being no further business, the meeting was brought to a close by the Chair. The Chair apologized that, due to pandemic restrictions, the usual refreshments following the AGM would not be served this meeting. Duane Poppe proposed a vote of thanks to Nick Hansom, the retiring Chair of the Trustees Committee, which was supported by all at the meeting.