

Health & Safety and Safeguarding

Health and Safety Compliance. Risk Assessment. The responsible person, who hires the facility, shall ensure that any risks identified and actions to comply with regulations to protect the health and safety of those members of the public or staff are adhered to. A summary is included for your guidance.

Certain items of equipment are not covered by the Hub's insurance e.g. a bouncy castle. Please check with booking secretary if you require assistance with this.

Protection of Vulnerable Groups (PVG)

KCH has PVG Policy Guidelines that cover children and adults considered vulnerable. User groups involving these groups are requested to read and adhere to the guidelines and the KCH Policy which is available on request.

1. Groups or Individuals undertaking regulated work.

If a group, with staff or volunteers, wishes to hire the hub, it will be advised that Disclosure checks need to be carried out for all staff or volunteers and they follow good practice. The Vulnerable Groups Officer, nominated by the KCH committee, will require to see evidence that this has been done and that the requirements of the Act are being met.

2. Groups or Individuals undertaking unregulated work.

These are parties and public events, or where parents are present, should follow good practice while using the hub.

Let Conditions and Assessed Risks

I understand the requirements and any control measures required.

Conditions
1. Cleaning /COSHH
2. Lights/Electricity/heating and Fire Safety Regulations
3. Food Safety and Environment Policy
4. Protection of Vulnerable Groups and complying with legislation
5. Car park use
6. Public Entertainment Licence Conditions
7. Payment and hire overrun or cleaning charges
8. Damages
9. Other hub use requested -bouncy castle

I have read and accept the conditions of let for Users of Kettins Community Hub and by making a booking it is my responsibility to understand and comply with these.

I agree to pay and charges for damages or an overrunning event.

If you require more guidance, please contact the booking secretary.