

Terms and Conditions: Additional...

Please be aware that the **setup and cleanup for your event must be included within your booked hire period**. Ensure you reserve enough time to accommodate these activities.

A refundable ***deposit of 25% of the booking cost** is required for all hires. This deposit will be returned after the event, provided there is no damage or failure to clean the premises.

***Deposit maybe waived on individual agreement if a regular known hirer.**

If alcohol will be sold at your event, you must provide our Booking admin with proof of the appropriate licence for alcohol sales.

Alcohol at any Village Hall Event

Council licencing regulations:

The licencing law requires that there is a licence for the sale of alcohol at all events.

You are selling alcohol if:

- You are charging for alcoholic drinks at any event
- If the event is ticketed and you are providing a free drink. (This is seen as selling as the cost is included in the ticket price and or the organisation providing the alcohol is providing the free drink.
- If the event has an entrance charge and you are providing a free drink.

A licence is not required when:

- The event is free, and drink is provided for free. (for example, a family wedding or party where alcohol is not charged for).
- If people bring their own drink with them to consume on the premises.
- If alcohol is donated by an individual (not an organisation charging for entrance).

These regulations have always been in place and are not new.

A Temporary Event Notice:

- For most functions selling alcohol an application for a '**Temporary Event Notice**' (TENS) is required.

- Applications See documentation "**How to Apply for Temporary Event Notice (TENS).**"