



Booking Form/ One off

Booking Details

Name:	
Address:	
Home Telephone:	
Mobile:	
Email:	

Hire Details

Day of booking: _____ Date of booking: _____

Please include time to set up and clear away.

Start time of booking:	End time of booking.
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Type of activity e.g., Party: _____

Please circle which facilities you would like to hire for your activity or event:

Main Hall. Studio. Meeting room. Garden Room. Pavilion. Sports field.

Any other requirements please contact the office.

- **A 50% deposit is required at the time of booking to secure your booking.**
- **The balance is due 7 days before the date of the booking. Along with a £100.00 Damages deposit**
- **Payment can be made by either bank transfer or cheque.**
- **If paying by BACS, please use the following: Sort Code: 05-05-75 Account Number 29286749**
- **Cheques should be made payable to 'Hillstown Miners Welfare Trust'.**

You can return your booking form and deposit either by post or in person to:
Hillstown Village Hall, Nesbit Street, Hillstown S44 6LW

By signing this form, you confirm you have read & agreed the terms & conditions of hire.

Signed _____ Date _____

Hillstown Miners Welfare Trust Registered Charity Number: 520546

Email: hillstownvillagehall@gmail.com Tel: 01246 731189