

- The hall is manned by volunteers and controlled by a committee of local people for the benefit of the community.
- All users are requested to leave the hall clean and tidy after use, cleaning equipment is provided, bins are outside the kitchen door.
- When leaving the premises please be aware that this is a residential area and noise travels a long way,
- The hall kitchen is well equipped with crockery, utensils, glasses etc. please make sure they are clean if used, washing up liquid is provided.
- Please follow the booking process, you will be confirmed in due course and invoiced accordingly, please pay for the event in full, 7 days before, contact the booking clerk to make arrangements for the key, also if you would like to see the premises before your event .
- Contact details telephone 07908 571599 or e mail [haughtonvillagehall@hotmail.com](mailto:haughtonvillagehall@hotmail.com)
- Please don't allow children to play in the front or side car parks, the rear grassed area is fully fenced and secure for child's play outside.
- Please switch off all lights, appliances and equipment before leaving.
- When booking please allow time for setting up and cleaning down before and after your event, there may be another event booked.