

**HIRE AGREEMENT BOOKING FORM**  
**Please Note: Hire charges are by the hour**

**Name of Hirer** (Responsible for payment)

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**Name of Organisation**

(If applicable) .....

**Address:** .....

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**Telephone No:** ..... **Email:** .....

**Date of Hire** ..... **Time: from** ..... **to** .....

**Type of Function** .....

**Total No. Hours required** (This must include setting & clearing up time) .....

**What is the maximum number of persons expected to attend** .....

**Do you require a Bar?** (Additional charge of £10 applies) .....

**Will there be a Bouncy Castle?** (Additional charge of £10 applies) .....

Hire charges include use of the kitchen, its crockery, kettles, Lincat boiler and utensils.

**Do you require use of the oven, hob and warming cabinet?** .....

(Additional charge of £10 applies)

**TOTAL HIRE CHARGE** .....

I have read and accept the Terms & conditions set out for the Hire of Haughton Village Hall and agree to pay Haughton Village Hall for any losses of damages incurred during this hire period caused by the hire party or any of their guests.

**Signature** ..... **Date** .....