



## St Elizabeth's Hall

# SAFEGUARDING POLICY v1

### 1. WHO IS A VULNERABLE PERSON?

The scope of applicability includes all children under 18 years of age and vulnerable adults. A vulnerable person could include:

- Young people
- Adults with learning difficulties or physical disability
- Frail elderly people
- Carers

The importance of child protection is well known, but we all owe a duty of care to all those using the premises, equipment, and facilities at St. Elizabeth's Hall.

While the Committee does not ordinarily itself undertake activities for vulnerable persons, it recognises its responsibilities for helping to establish an environment in which vulnerable persons can feel safe.

### 2. SCOPE OF APPLICABILITY

- Committee Members
- Volunteers
- Hall Users.
- Attendees at events
- Contractors.

The policy applies to all stages of member recruitment and selection.

### 3. PRINCIPLES

All members of the Committee have a duty to facilitate and uphold proper safeguarding measures that may need to be taken by Hall users organising activities that may involve vulnerable persons, and while the primary responsibility lies with the organisers and operators of activities and events, the Committee should be ready to address relevant issues that may arise from time to time and of which the Committee become aware.

They should respond to any concerns they may have regarding the physical, sexual, emotional, or psychological safety of a vulnerable person or concerns relating to discriminatory or financial violation or exploitation of a vulnerable person.

This policy is in place to protect all vulnerable persons regardless of gender, ethnicity, disability, sexuality, religion, or faith.

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## 4. POLICY

- No member of the Committee shall knowingly allow the Hall to be used for activities that are expressed to include vulnerable persons without there being identifiable persons who are expected to assume the responsibility for safeguarding the vulnerable persons in the course of those activities.
- Any suspicions or allegations of abuse against a child will be taken seriously and dealt with speedily and appropriately.
- The Committee recognises the basic general principle that it is the responsibility of everyone for all children and vulnerable adults, without exception, to have the right to protection from abuse, whether physical, verbal, sexual, bullying, exclusion or neglect.
- Bullying, shouting, physical violence, sexism, and racism towards vulnerable persons should not be permitted or tolerated.
- All members of the Committee will be made aware of this policy.
- The Committee shall aim to provide a safe environment for all users, but the supervision and management of activities lies with the organisers of particular activities or events.
- The Committee shall appoint a member of the Committee from time to time to be the 'Child Protection and Vulnerable Adult Representative' and to whom any related incident or complaint should be directed so that that person can in turn report concerns to an appropriate public service authority as soon as can reasonably be affected.
- All Committee members shall be made aware of the Child Protection and Vulnerable Adult Representative.

## 5. COMMUNICATIONS

Communication of the policy to members, volunteers will be updated and reinforced via ongoing communications.

## 6. MONITORING AND REVIEW

This policy will be monitored to judge to what extent it is working and identify areas for improvement.

Monitoring will relate to both Committee Members, Volunteers, Hall Users, and any children or vulnerable adults using the hall shall be reported to the booking secretary at the earliest opportunity.

This policy will be reviewed every two years by the Committee Members, and Trustees.

The policy may also be reviewed if legislation changes or if monitoring information suggests that policy or practices should be altered.

# St Elizabeth's Hall

	<b>Name</b>	<b>Date</b>
Author	St Elizabeth's Hall Compliance Officer	07-Jan-2025
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