



Great Blakenham Village Hall and Recreation Ground
Mill Lane
Great Blakenham
IP6 0NJ

Facebook.com/thenewgreatblakenhamvillagehall
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Registered Charity Number: 304753

Great Blakenham Village Hall Committee Safeguarding Policy

1. Introduction

The Great Blakenham Village Hall Committee recognizes its responsibility to ensure the safety and well-being of all individuals, particularly vulnerable adults and children, who are involved in activities and events within the Village Hall. This Safeguarding Policy outlines our commitment to safeguarding and sets out the principles and procedures we will follow to create a safe and secure environment for all.

2. Purpose

The purpose of this Safeguarding Policy is to:

Protect the rights and well-being of children and vulnerable adults who use the Village Hall.

Provide guidance to committee members, volunteers, and staff on identifying, reporting, and responding to safeguarding concerns.

Ensure that all individuals are treated with respect and dignity and are protected from harm.

3. Principles

a. **Prioritising the Welfare of Individuals:** The welfare of children and vulnerable adults is paramount, and their best interests will be our primary consideration.

b. **Prevention:** We are committed to preventing harm by proactively identifying and addressing safeguarding risks.

c. **Responsibility and Accountability:** Everyone associated with the Village Hall Committee, including committee members, volunteers, and staff, has a responsibility to safeguard individuals and report any concerns promptly.

d. **Confidentiality:** All safeguarding concerns will be treated confidentially and shared only with those who need to know to ensure the safety of individuals involved.

4. Definitions

Child: A person under the age of 18.

Vulnerable Adult: An individual aged 18 or over who is or may need community care services due to age, illness, disability, or any other circumstance that may make them unable to protect themselves from harm.

5. Safeguarding Procedures

a. **Identification of Concerns:** Any concerns about the safety or welfare of a child or vulnerable adult should be reported to the Safeguarding Officer. This may include signs of abuse, neglect, or other vulnerabilities.

b. Reporting: Reports should be made promptly, using the appropriate reporting channels (contact details provided below).

c. Response and Support: The Safeguarding Officer will liaise with relevant agencies and authorities as necessary and ensure that appropriate support is provided to the individual involved.

d. Confidentiality: All safeguarding concerns and reports will be treated with the utmost confidentiality, shared only with those who need to know.

e. Training and Awareness: Committee members, volunteers, and staff will receive appropriate training and information on safeguarding matters to ensure awareness and understanding.

6. Safeguarding Officer

The Safeguarding Officer for the Great Blakenham Village Hall Committee is responsible for managing safeguarding concerns and ensuring that proper procedures are followed. Contact details for the Safeguarding Officer are as follows:

Avril Hammond
Great Blakenham Village Hall

7. Record-Keeping

Accurate records of safeguarding concerns, reports, and actions taken will be maintained securely and in compliance with data protection regulations.

8. Review and Updates

This Safeguarding Policy will be reviewed regularly and updated as necessary to ensure its effectiveness and compliance with legal requirements.

9. Contact Information

For any safeguarding concerns or questions related to this policy, please contact:

David Clark
gbvillagehallvicechair@gmail.com

The Great Blakenham Village Hall Committee is committed to creating a safe and welcoming environment for all individuals, and this Safeguarding Policy reflects that commitment. We take safeguarding seriously and are dedicated to protecting the well-being of children and vulnerable adults in our care.