

Fraser Hall Hirer Information

Registered Charity 521079

Access to Fraser Hall

The **front door** is locked and unlocked using an electronic keypad on the door handle. The code will be supplied to you prior to your hire by the Booking Secretary bookings@fraserhall.uk The key to the outside **kitchen door** is on a hook between the handwash sink and the door.

Entrance Hall light

The entrance hall light switch is inside the front door to the left as you enter.

Heating

The heating is remotely controlled and will be set for your hire period. For any queries or problems with the heating please contact the Booking Secretary or the Treasurer at treasurer@fraserhall.uk

Fan Heaters

The fan heaters and the curtain heater are for emergency use only and should only be operated by committee members.

Hall lights

The hall light switches are in the main hall next to the door, with one also working from the kitchen.

Mobile Signal

The mobile signal in the hall may be poor for certain networks, however high-speed Wi-Fi (up to 1000Mbps) is available in the hall.

WiFi

The WIFI Password is 9S5MAKEETYVL

Hot water

The kitchen hot water heater switch is next to the hand sink. If hot water is required, then please check there is some by running the hot tap. (It can take a while for the hot water to initially come through). Should the water not be hot, there is a boost button on the wall to the right of the outside kitchen door.

Media Equipment

There are separate instructions placed in the media equipment box, and these **MUST** be read prior to use for the first time.

Hearing Loop

There is a hearing loop which functions in the main hall but not in the section closest to the car park.

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Power failure

In the event of power failure in the hall please contact the Booking Secretary.

Additional chairs

In addition to the chairs stacked in the hall, we also have some plastic stacking chairs. Should you require additional chairs please contact the Booking Secretary. These are stored away from the hall so if you need additional chairs, please give us at least one days' notice prior to your hire.