

Dervaig Village Hall

Terms and Conditions of Bookings

All hires are subject to the agreement of the committee. Please contact us before assuming you can book the Hall on any date or for any purpose.

It is the responsibility of all hirers to leave the hall as it was found – this includes sweeping the floor, reinstating fixtures and returning chairs to their original location.

A £100 cleaning and breakage deposit is required for parties or large events. This will be returned if the hall is left in an acceptable state after the function. Cleaning, if required, will be charged at £20/hour.

Please contact the hall committee at least 5 weeks in advance if requiring a bar. The Hall will manage the license provided this notice is given. Detailed terms available on request. The Hall holds public entertainment and PRS/PPL music licenses.

Events running their own bars will be asked to pay an additional £100 cleaning/breakage deposit and the hirer will be responsible for ensuring suitable licenses are in place.

For functions, the Hall should be vacated 30 minutes after the estimated end time. For late night finishing events, arrangements must be made for clearing the Hall by noon the following day.

The Main Hall capacity is up to 200; less depending on tables/stage arrangements. It is the hirer's responsibility to ensure that any capacity agreement is not exceeded.

The Hall should be notified (by email) of any cancellations or changes to the booking prior to the date required otherwise a charge may be incurred.

The Hirer is responsible for familiarizing themselves with the Fire Plan including locations of fire exits and should dial 999 if the fire alarms are activated.

There is an accident log book in the kitchen which should be used to record any damage or breakages.

Prior to departure, the Hirer must ensure that all relevant lights, heaters and electrical equipment are switched off. Failure to do so may result in a charge may be levied to cover extra electricity used.