Culmstock Hall Technical Instructions:

Power:

Switch on the **wall socket** to the left of the tech area. This will turn the **sound equipment** and **lighting control** on.

Switch on the RED push switch in the main corridor to the hall. This is above the wooden steps that lead to the stage. This will turn on the **stage lighting** and **Projector**.

Projection:

There is an HDMI input located to the left of the stage to plug in a laptop or similar device. The projector remote lives in the top of the black rack that houses the sound equipment. Power the projector on using the red standby button at the top of the remote. The audio will come out of the speakers mounted in the hall with the volume controlled by the inputted device.

Audio:

There is a Bluetooth connection in the hall for basic Bluetooth playback. Power on the **Sound Equipment** and search for the device. Volume can be controlled by your device.

To add a **Microphone**, there is a stand, microphone and cable stored in the storeroom. Plug in the microphone to input 3 of the panel on stage.

If a mini jack input is required, the adapter cable is in the sound rack. Plug this into inputs **4&5** on stage.

In the tech area there is a **YAMAHA** mixing desk. There are 6 knobs at the bottom of the desk. **1&2** will adjust the input volume from the **Projector.** 3 Will adjust the level of the Microphone if plugged in and **4&5** the mini jack. Please **DO NOT** alter any other settings.

Lighting

A basic stage wash and house lights can be added by pushing up the faders between 1-16 on the lighting desk. This will mix colour above stage and a warm wash from the front.

Once you have finished please **switch off** everything that has been used.

Any questions or help please contact:

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