

## **Cublington Village Hall - Acceptable Internet Use Policy**

Use of the internet by users of Cublington Village Hall is permitted and encouraged where such use supports the goals and objectives of the terms of the use of the hall.

However, Cublington Village Hall has a policy for the use of the internet whereby users must ensure that they:

- comply with current legislation
- use the internet in an acceptable way
- do not create unnecessary risk to the charity by their misuse of the internet

### Unacceptable Behaviour

The following is deemed unacceptable use or behaviour by users:

- visiting internet sites that contain obscene, hateful, pornographic or otherwise illegal material
- using the computer to perpetrate any form of fraud, or software, film or music piracy
- using the internet to send offensive or harassing material to other users
- downloading commercial software or any copyrighted materials belonging to third parties, unless this download is covered or permitted under a commercial agreement or other such licence
- hacking into unauthorised areas
- publishing defamatory and/or knowingly false material about Cublington Village Hall, other users and/or our customers on social networking sites, 'blogs' (online journals), 'wikis' and any online publishing format
- revealing confidential information about Cublington Village Hall in a personal online posting, upload or transmission - including financial information and information relating to our customers, business plans, policies, staff and/or internal discussions
- undertaking deliberate activities that waste volunteers' effort or networked resources
- introducing any form of malicious software into the 'corporate network'

## Monitoring

Cublington Village Hall Committee accepts that the use of the internet is a valuable tool. However, misuse of this facility can have a negative impact upon other users of the hall and residents of the village and the reputation of the facility.

## Sanctions

Where it is believed that a user has failed to comply with this policy the user's permission to use the service will be withdrawn and their devices blocked from the server. In the event that user's online activity indicates a breach of the law, the User will be reported to the Police or relevant regulatory body.

## Agreement

All hirers and users who have been given the right to use Cublington Village Hall's internet access are required to read this agreement and confirm their understanding and acceptance of this policy.