

CORKAGE CHARGES.

35. If CBB is open it is expected that alcoholic and soft drinks will be purchased from the bar. However, the Hirer may provide alcoholic drinks for consumption on-site where the following corkage charges will apply:-
- Wine, champagne and other sparkling wines and spirits for a toast - £6 per normal sized (750ml to 1l) bottle.
 - Beers and alcopops – 50p per tin or bottle (up to 500ml).
 - Beer supplied in a keg – 50p per pint.
 - Soft drinks – no charge.
36. Unless the Hirer has their own license to sell alcohol, a requirement of CVH's licence is that any alcoholic drinks they provide must be supplied to those consuming them free of charge.
37. A condition of providing their own drinks and glasses is that Hirers are expected to remove and dispose of the empties themselves.

SECTION FOUR - SAFETY

38. CVHMC are to take reasonable steps to ensure that these T&Cs comply with regulations issued by the Local Authority and the Licensing Authority. The Hirer accepts that there are some limitations on the use of the Hall by disabled persons, specifically that the kitchen is not wheelchair accessible.

SAFETY INFORMATION.

39. Information on the following safety issues are available on the CVH bookings website and the Hirer is responsible for ensuring they and any activity leader are aware of the instructions:
- Action to be taken in the event of fire, calling the fire brigade and evacuating the hall
 - Location and use of safety equipment.
 - Fire escape routes and the need to keep them clear.
 - Methods of operating escape doors.
 - Proper use of fire doors.

HIRER'S SAFETY CHECKS.

40. In advance of use of the premises, the Hirer must check the following:
- That Fire Exits are kept free from obstruction but are kept closed, if that is what the signage on the m instructs.
 - The Emergency Exit signs are illuminated if the power to the building goes off.
 - That there are no obvious fire hazards and nothing that may cause significant danger to people or property is brought on to the premises.
 - The number of people within the Hall doesn't exceed 150 unless previously agreed with CVHMC.
 - A working mobile phone is available for use in an emergency.
 - No LP Gas appliances or highly flammable substances are brought into the buildings.
 - Electrical Safety. The Hirer is responsible for ensuring that any electrical appliances brought by them into the hall are safe, used in a safe manner and connected via residual current circuit breakers if running outdoors.

SAFEGUARDING OF CHILDREN AND VULNERABLE ADULTS.

41. Where children or vulnerable adults are undertaking organised activities and are not in the company of a parent or guardian, it is the responsibility of the Hirer to ensure that all relevant guidelines, legislation and other statutory requirements are complied with in full. The Hirer shall be in possession of a valid CRB clearance and a child protection policy which are to be produced to CVH on request. Any concerns related to the safety of such persons will be reported by CVHMC to the appropriate authorities.

SECTION FIVE - REPORTING OF INCIDENTS

42. The Hirer must report any of the following that occur to the Booking Clerk or a member of CVHMC as soon as is practically possible:
- Accidents causing injury.
 - Near misses.