



Clymping Village Hall FAQs

Do you accept 18th and/or 21st birthday parties?

The committee has a policy of not accepting 18th or 21st birthday parties.

When do we need to vacate the premises? The hall must be fully vacated by midnight.

Am I able to get in early to set up for my event?

Please include setting up and clearing down time in your booking.

How do I book?

Please refer to our 'How to Book' tab for all booking info.

Can I visit the hall before I book it?

Yes, viewings can be arranged by emailing Clympingvh@gmail.com

What is the capacity of the hall?

All details including photos of the hall can be found here: [Hall-details](#)

Do you have disabled facilities?

There is disabled access and no floor level changes in the hall. There are disabled toilet facilities just off the entrance hall. (Radar Key required)

Can I provide alcohol at my event?

- a) The Sports & Social Club are a Designated Premises Supervisor (DPS) and are a holder of a personal liquor licence. When using our bar facilities a separate charge will be applicable dependant on the duration of bar opening. This charge is payable in cash directly to the bar staff on the day.
- b) The hirer can obtain a Temporary Events Notice (TEN) from Arun District Council and a copy must be provided prior to the event.

There is some faulty equipment at the hall, what should I do?

If a malfunction is interfering with the proper running of your event, please report it immediately on 07973 186361 (note, bookings cannot be made on this number). For non-urgent issues please contact Clympingvh@gmail.com

How much cleaning and clearing up do you expect me to do?

The hall must be left in a clean and tidy condition. We expect all tables, chairs and equipment will be put away, wood floors swept, kitchen surfaces wiped clean, crockery, glassware, and utensils etc cleaned and put away in the cupboards, cookers wiped clean (if used), and kitchen bins emptied.

We reserve the right to deduct the cost of cleaning from your deposit for additional cleaning where the hall is not left clean and tidy.

Can I book the kitchen for my event?

The kitchen facilities can be used when you hire the hall, however this facility is shared and may also be used by our Sports clubs or for a Sports and Social event.

I think I've left something at the hall, what can I do?

Please contact us on Clympingvh@gmail.com