

**Cloughton Memorial Village Hall**  
**Standard Conditions of Hire**  
**Registered Charity 514024**

If the Hirer is in any doubt as to the meaning of the following, the Memorial Hall booking officer should immediately be consulted.

1. THE HIRER will, during the period of the hiring, be responsible for the supervision and care of the premises, the fabric and the contents, safety from damage however slight or change of any sort and the behaviour of all persons using the premises whatever their capacity, including proper supervision of car parking arrangements so as to avoid obstruction of the highway.

2. THE HIRER shall not sub-hire or use the premises or allow the premises to be used for any unlawful purpose or in any unlawful way nor do anything to bring into the premises anything which may endanger the same or any insurance policies in respect thereof (for example - No Fires or the setting off of Fireworks, lighting of candles in bottles etc.)

Cigarette stubs to be placed in the bin provided by the main door. The Memorial Hall is NON-SMOKING throughout. All waste to be removed from the building and placed in the dustbins before leaving. The consumption of alcoholic liquor thereon is not allowed without written permission.

3. THE HIRER shall be responsible for the observation of the Food Hygiene Regulations, obtaining such licences as may be needed whether for the consumption of intoxicating liquor, the Performing Rights Society, or otherwise and for observance of the same.

4. THE HIRER shall comply with all conditions and regulations made in respect of the premises by the Fire Authority, Local Authority, the Local Magistrates' Licensing Committee, particularly in connection with any event which includes public dancing or music or other similar public entertainment or stage plays.

5. THE HIRER shall indemnify the Committee for the cost of repair of any damage done to any part of the property including the curtilage thereof or the contents of the building which may occur during the period of the hiring as a result of the hiring.

6. IF THE HIRER wishes to cancel the booking before the date of the event and the Committee is unable to conclude a replacement booking the question of the payment of the fee shall be at the discretion of the Committee.

7. AT THE END of the hiring and before leaving, the HIRER shall be responsible for leaving the premises and surrounds in a clean and tidy condition, properly locked and secured, return the key as directed and any contents temporarily removed from their usual stored positions are properly replaced, otherwise the committee shall be at liberty to make an additional charge.

8. THE COMMITTEE RESERVES the right to cancel a hiring in the event of the Memorial Hall being required for use as a Polling Station for Parliamentary or Local Government election or bye election, in which case the hirer shall be entitled to a refund of any deposit paid.

9. IN THE EVENT of the Memorial Hall or any part thereof being rendered unfit for the use for which it has been hired the Committee shall not be liable to the Hirer for any resulting loss or damage whatsoever.

10. THE COMMITTEE shall not be liable for any loss or damage, of whatever kind to or theft of or from any vehicle, its contents, load, equipment, fittings or accessories from whatever cause, occurring when such vehicle is on the premises.

PLEASE NOTE - DUE TO INCREASING WASTE REMOVAL PRICES, PLEASE ENSURE THAT ANY RECYCLABLE WASTE IS TAKEN HOME, NON RECYCABLE WASTE TO BE PLACED IN SKIP - EXCESSIVE WASTE WILL BE CHARGEABLE.