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## *STANDARD CONDITIONS OF HIRE*

### CATHERINE BECKETT COMMUNITY CENTRE

1. A deposit is required at the time of booking. The deposit shall be returned no later than five banking days after the booking if there are no additional costs incurred by the Greater Deepdale Community Association as a result of the booking.
2. The deposit is non-refundable unless the booking is cancelled by the Greater Deepdale Community Association or other extenuating circumstances.
3. The full amount due is to be paid five bank working days prior to the booking. If the hirer cancels the booking, any repayment of fees / deposits shall be at the discretion of the Greater Deepdale Community Association on a case-by-case basis following a written request from the Hirer within one week of the booking cancellation.
4. No Fireworks are permitted either within the Catherine Beckett Community Centre or its grounds.
5. The Hirer Shall:
  - ❖ Ensure that the General Rules governing the use of the Centre are complied with. The Rules are on display in the Centre and a copy is of which are available on request.
  - ❖ Ensure that ALL music ceases playing at 10:00pm.
  - ❖ Ensure that the venue and grounds are vacated by the requested time to avoid additional charges.
  - ❖ During the hire period, be responsible for supervision of the premises:
    - ◆ Number of responsible adults
    - ◆ Protection of the building fabric and contents
    - ◆ Prevention of damage, however slight, or change of any sort

- ◆ The behaviour of all invited, or support, persons using the premises and its facilities whatever their capacity
  - ◆ Proper supervision of car park arrangements so as to avoid obstruction of the highway and inconvenience to our neighbours; **PLEASE SEE END NOTE**
  - ❖ Indemnify the Greater Deepdale Community Association for the cost of repair, or replacement, of any damage caused to any part of the building, surrounding land or contents as a result of their booking.
  - ❖ If selling goods on the premises, comply with Fair Trading Laws, any local code of practice issued in connection with such sales and that the total prices of all goods and services are prominently displayed, as shall be the organiser's name and address. Any discounts offered are based only on Manufacturers' Recommended Retail Prices.
6. In addition, the Hirer shall be responsible for:
- ❖ Obtaining any licences necessary in connection with the booking, other than those already held by the Greater Deepdale Community Association.
  - ❖ Making arrangements to insure against any third-party claims which may lie against the Hirer whilst using the Catherine Beckett Community Centre. The Greater Deepdale Community Association is only insured against any claims arising out of its own negligence.
  - ❖ The observance of all regulations appertaining to the premises stipulated by the Licensing Justices, the Fire Authority, the Local Authority or otherwise.

## IMPORTANT NOTICE

PARKING ON EAST VIEW IS

# NOT ALLOWED

AND IS FOR

## RESIDENT PERMIT HOLDERS ONLY

VIOLATION OF RESIDENT PERMIT PARKING RIGHTS COULD LEAD TO FINES AND POSSIBLE LEGAL ACTION BEING TAKEN. THERE IS ALSO RISK OF BLOCKING EMERGENCY VEHICLE ACCESS TO BOTH THE CENTRE AND WIDER RESIDENTIAL AREA. THE GREATER DEEPDALE COMMUNITY ASSOCIATION ACCEPTS NO LIABILITY FOR FINES, CHARGES OR COSTS INCURRED THROUGH VIOLATION OF ANY PARKING RESTRICTIONS IN PLACE AROUND THE CATHERINE BECKETT COMMUNITY CENTRE.

Please, Respect Our Neighbours

When leaving the Catherine Beckett Community Centre, please respect the needs of our local residents and neighbours by leaving quietly and avoiding any unnecessary disturbance.

*Thank You!*