

Burgh St. Peter Village Hall Management Trust

Fire Evacuation Plan

On discovering a fire please take the following action

1. Raise the alarm by shouting Fire
2. Fight the fire only if it's small and safe to do so.
3. Leave the building by the nearest fire escape route.
4. Contact the Fire Brigade (999)
5. The hirer should also contact the Booking Secretary as soon as possible.

On hearing the fire alarm word "Fire" shouted

1. Leave by the nearest fire exit, exits are located by the gent's toilet and the main entrance foyer.
2. Do not stop to collect your personal belongings
3. Leave in an orderly fashion
4. Assemble in the playing field opposite the hall
5. Do not re-enter until the Fire Brigade say it is safe to do so.