



Privacy Policy

Victoria Hall, Broseley, Shropshire.

The Victoria Hall gathers and processes personal information in accordance with this privacy notice and in compliance with the relevant data protection regulations.

What information we collect

When you email us or use our bookings system, we may collect the following information to provide you with our services and to meet our legal, statutory and contractual obligations:

- Name
- Contact information including email address
- Demographic information such as postcode
- Mobile phone number
- Other information that is relevant to the bookings process

Why we gather information

We require this information to communicate with those who have contacted us, to create invoices, and to monitor our bookings system.

Where we store personal data

Information provided to us is stored on our Bookings System or within our Email records. We are committed to ensuring that such information is secure.

Retention

We will retain your personal data for as long as is necessary to provide our services and to meet other obligations as described in this policy.

Your rights under Data Protection Law

We operate under the Data Protection Act 2018 ('DPA') and the European General Data Protection Regulation ('GDPR'). The DPA and GDPR apply to the 'personal data' we process, and the data protection principles we are responsible for. Under the GDPR you have the following specific rights in respect of the personal data we gather:

- right to be informed about how we use personal data
- right of access to the personal data we hold. This will be free of charge and provided within 30 days of receipt of a request for disclosure
- right to rectification, where data is inaccurate or incomplete. In such cases we shall make any amendments or additions within 30 days of the request
- right to instruct us to erase personal data from our records

If we receive a request from you to exercise any of the above rights, we may ask you to verify your identity before acting on the request; this is to ensure that your data is protected and kept secure.

Cookies

A 'cookie' is a small piece of data sent from a website and stored on the user's computer to help make websites work more efficiently. The Bookings System that we use relies on cookies to optimise user experience and to enable features and services to function properly.

Third party websites

Our website includes hyperlinks to a third party website, which is hallbookingonline, the providers of the booking system.

We have no control over, and are not responsible for, the privacy policies and practices of third parties. We are, however, careful to use only such third party services as we consider safe, responsible, and reliable.

Changes to our Privacy Policy

Any changes we may make to our privacy policy in the future will be posted on our website and notified to users by email where appropriate.

Contact

bookings@broseleyvic.com

Questions, comments and requests regarding this privacy policy are welcomed and emailed to chair@broseleyvic.com