



Fire Safety Policy

Victoria Hall, Broseley, Shropshire.

It is the responsibility of the Hirer of the Victoria Hall to ensure that the health and safety of the people using it during their hire period is not put at risk.

Smoking

It is a criminal offence to smoke inside the hall.

Fire Safety

Users of the Victoria Hall must not cause or start fires, or use equipment that could cause fires. This includes, for example, deep fat fryers, barbecues, candles, joss sticks, oil burners, or similar devices within the main hall, lounge, or kitchen.

Hall users must not cause exits, stairways, corridors or other passageways to be obstructed.

Venue Hirers

To enable the Victoria Hall to be used safely, and to reduce hazard to health and safety, all users of the Victoria Hall should be aware of the following:

- Location of Fire Exits
- Location of Fire Alarm call points
- Location of Fire extinguishers
- Location of Fire Assembly point (Memorial Garden to the side of the venue)

Equipment

Hall Users must not interfere in any way with fire extinguishers, fire equipment, fire signage or smoke alarms, fire doors, door closures, or any fire prevention or fire safety equipment.

Wrongful use of or interference with fire equipment is a criminal offence and will lead to disciplinary action and could also result in the matter being referred to the police.

If Hall Users are found to have tampered with the fire equipment and it is damaged, the Hall User will be liable to pay all charges for the equipment to be replaced or fixed.