



GENERAL CONDITIONS OF HIRE

Bridlington Hub, 2a Marshall Avenue, Bridlington, YO15 2DS.

The Hirer, or visitor takes full responsibility for their own actions and the actions of their group members whilst using the facility and do not hold The Town Council liable for the misuse or disregard of the Terms / Conditions & Guidelines that are in place.

Key Points: • All rubbish brought on to site must be disposed of properly or taken home. • Failure to leave the site in an acceptable condition could result in a fine or future bookings suspended. • Facilities must be left secure with electrical and mechanical items switched off (e.g. lights, heating & taps). • Relevant Information & Signage will be displayed throughout the facilities and must be adhered too. • Failure to comply with any of these terms will result in immediate termination of the booking / use and removal from Hub. • Bridlington Hub will not be held liable for any act of personal negligence if these terms are breached.

1. Definitions & Interpretations The Hub refers to Bridlington Town Council, or any person or persons appointed to act on the behalf of the Council. The 'Representative' means any person or persons appointed to act on behalf of the Club. The 'Hirer' means the person or organisation hiring any part of the facilities and shall include any person or persons purporting to act on behalf of such Hirer. No person under the age of 18 years will be accepted as a Hirer. 'Booking Period' means the period of time reserved for the Hirer. 'Period of Hire' means the period during which booked periods have been reserved for the Hirer.

2. A signed Conditions of Hire is conclusive evidence that the Hirer accepts these conditions. The right to accept or refuse an event is at the discretion of Bridlington Town Council and its employees. If an event is refused, all monies paid for the event will be refunded within 7 days of hiring. The hirer is to ensure that no exits or fire exits from or within the facility are blocked, inside or outside and that no chairs or obstacles are placed in the corridors or access areas to emergency exits and that fire appliances are not removed or tampered with. The Hirer shall not use the facility for any other purpose than the activities specified and shall ensure that all activities are conducted in an orderly and lawful manner. The Hirer shall not sublet the facility or any part thereof without the written permission of the Parish Council. The Hirer shall ensure that all users of the facility under or by virtue of the hiring comply with the general regulations of the facility (which shall be deemed to be

incorporated in these conditions) and the Hirer shall be liable to the Town Council for any breach thereof or of these conditions as if such breach has been committed by the Hirer. The Hirer may cancel it's a 'booked period' with not less than 14 days' notice in writing. Should the Hirer give required notice to cancel a 'booking period', then a 100% refund of the Booking Period will be given. No refund will be given for bookings cancelled with less than 3 days' notice. The Hub team may cancel a 'booked period' at any time due to unforeseen circumstances. In the event of a cancellation, a full refund of the booking period will be given to the Hirer. The Hirer must not do or allow to be done on or in relation to the facility anything which may or does cause damage. Nothing is to be attached to the walls, floors, or any part of the building or external space. Should the Town Council feel the need to charge a bond, they may do so any anytime. The bond will not be charged at more than £100.00 and this bond will be refunded in full provided that no damage is done to the facility, and the surrounding property is left clean and tidy and free from damage. Should any damage occur, the Hub teams assessment shall be final. Should the Hirer lose the keys and replacement locks be necessary, liability for this cost will rest with the Hirer. Payment & Refunds Singular facility booking must be made in advance to The Hub. Payments for singular bookings can be made via Bank Transfer, Cash or Cheque at the time of booking. Please telephone on 01262 409006 with the necessary details to identify the club and the usage it is intended for. Hire charges will be in accordance with the current charges laid down by the Town Council. The Town Council reserves the right to vary the charges. Confirmation of booking is sent on receipt of the completed booking form and payment. In the case of any disputes arising, the decision of the Councillors will be final. The condition of the facility should be left in the same condition as the Hirer found it. The Hirer is aware that the facility is in a residential area and that all persons attending the Facility must refrain from any behaviour which could be reasonably construed as disturbing the neighbours or infringing on a person's property and/or rights. The Town Council accepts no responsibility for loss or damage to private property left in the Hub. If Kitchen facilities are to be used, any appliances used must be left in a clean and tidy condition. No food or drink may be left in the Hub. All appliances must be left switched off. Noise must be contained within the requirements of the council. Music is not permitted to be played without prior agreement. It is the responsibility of the Hirer to obtain any necessary permits from the relevant authorities as required for planned activities. Smoking is not permitted inside or within the immediate vicinity of the Hub.