

Q: How much does it cost to hire the village hall?

A:

- **Entire Hall:** £20/hour for one-off bookings (parties, etc.). The maximum charge is £60 for bookings that finish before 5pm.
 - **Small Meeting Room:** £10/hour. The room is available only when it doesn't conflict with users of the main Hickmott Hall.
 - **Regular Weekly or Monthly Bookings:** Discounted rates are available. Contact us at bookings@basvh.com or call [07927 663892](tel:07927663892).
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Q: What facilities are available in the hall?

A:

- Wifi (please note the bandwidth is limited and intended for use by a presenter)
 - Small meeting room and large Hickmott Hall.
 - Wheelchair access and accessible toilet (main hall only).
 - Baby changing facilities.
 - Fully equipped kitchen (includes dishwasher).
 - Crockery and white dinnerware (for up to 80 people).
 - Stage and lighting.
 - Tables and chairs to seat up to 120 people.
 - Projector and screen (in main Hickmott Hall only).
 - Audio system with wireless microphones (in main Hickmott Hall only).
 - Toilets
 - Car park.
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Q: How many tables and chairs are available?

A:

- 20 tables (seating up to 6 people)

- 6 smaller tables (seating up to 4 people)
 - 120 chairs available in total.
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Q: How many people can the hall hold?

A:

- **Hickmott Hall:**
 - **Dancing:** 170 people
 - **Seated audience:** 120 people
 - **Seated around tables:** 120 people
 - **With dancing & seating:** 120 people
 - **Small Meeting Room:**
 - Up to 20 people seated. This room is only available for hire when its occupancy does not conflict with Hickmott Hall users.
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Q: What kind of events can I organise at the hall?

A:

We offer a variety of event options:

- Parties and celebrations
- Yoga, Pilates, and fitness classes
- Table tennis
- Kids' Karate
- Needlework
- Women's Institute and society/group meetings
- Craft fairs, jumble sales, barn dances, ceilidhs, and more!

For more details, contact bookings@basvh.com or call 07927 663892.

Q: Does the hall have WiFi?

A:

Yes, the hall has WiFi, however, please note that the bandwidth is limited and intended for use by a presenter (i.e. only those who need WiFi should join WiFi).

Q: How big is the hall? Is it tall enough for a bouncy castle?

A:

- The hall measures **14m x 7m** (excluding the stage) and has a height of approximately **5m** at the apex.
 - Yes, the space is large enough for an indoor bouncy castle.
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Q: Can I bring in and use equipment like bouncy castles or inflatables?

A:

Yes, but you must ensure that either you or the supplier has **public liability insurance** for the equipment to be used in the hall. Our insurance does not cover this.

Q: Can I use a smoke generating machine in the hall?

A:

No, smoke machines are not permitted due to the interference with fire detection systems.

Q: Can alcohol be consumed in the hall?

A:

Yes, alcohol can be consumed in the hall, but **it cannot be sold** on the premises.

Q: Can I sell alcohol in the hall?

A:

No. The hall does not have a license for alcohol sales. If you wish to sell alcohol, you can apply for a **Temporary Event Notice** from Ashford Borough Council. This must be applied for by the user.

Q: Can I show TV programmes using the audio/visual system?

A:

Unfortunately, we do not have a **BBC TV license**, but you can play **music** via Bluetooth and other devices, as we hold the necessary PRS and PPL licenses.

Q: What times is the hall available to book?

A:

The hall is available between **06:00 – 23:00**. If you wish to book outside of these hours, you can apply for a **Temporary Event Notice** from Ashford Borough Council.

Late-night events can also book additional time the next morning for cleaning and clearing at no extra cost. To book extra time, please contact the administrator at **bookings@basvh.com** or call **07927 663892**.

Q: How do I book the hall?

A:

1. Go to the calendar page on our website.
 2. Select an open time slot on the calendar page and click 'new booking'.
 3. Fill in your event details (name, address, times, etc.). Once all fields are completed, click 'review the booking'.
 4. Check the details of your event. If they are correct, click on the link to read our terms and conditions.
 5. Once you have read the terms and conditions, click the box to confirm you accept them.
 6. To finalise your booking click 'confirm your booking'.
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Q: When do I have to pay?

A:

- **One-off bookings:** Payment is due at least **2 weeks prior** to your event. Once paid, you will receive the access code to the building.
 - **Regular bookings:** Invoiced monthly in arrears.
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Q: Is there a cancellation policy?

A:

While there is no formal cancellation policy, as a community facility, we kindly ask that you cancel as early as possible so others can use the hall.

Q: Are there any regular classes at the hall?

A:

Yes! We host several regular classes at the hall. Please see the website for more details.

Q: How can I join a regular class?

A: You will need to contact the organiser of the event(s)/class in which you are interested. Please see the list of regular hall activities on our website for more information and contact details.

Q: How does the heating work for winter bookings?

A:

The heating system is automated to maintain a comfortable temperature in the hall. Additional manually controlled electric heaters are available in the meeting room and kitchen.

We hope this FAQ guide helps you with your booking. If you have any further questions or need assistance, don't hesitate to get in touch!

Contact Us

Email: bookings@basvh.com

Phone: 07927 663892
