

Privacy Policy for Village Hall

This Privacy Policy describes how personal information is collected, used, and disclosed when individuals interact with the Village Hall ("we," "us," or "our") and the choices you have associated with that information. Please read this Privacy Policy carefully to understand our practices regarding your personal information.

Information We Collect:

We may collect personal information from you when you interact with us, such as when you visit our website, make a booking, or communicate with us via email or phone. The types of personal information we may collect include

1.1. Contact Information: Your name, email address, phone number, and postal address.

1.2. Event Information: Details of events you organise or participate in at the Village Hall, including date, time, and purpose of the event.

1.3. Payment Information: If you make a booking or payment for an event, we may collect payment card information or bank details. However, we do not store this information ourselves but rely on secure payment processors.

1.4. Website Usage Information: When you visit our website, we may collect information about your browser, IP address, and the pages you access on our site using cookies or similar technologies. This information helps us improve our website and deliver a better user experience.

Use of Information:

We use the collected personal information for various purposes, including:

2.1. Event Management: To manage and process event bookings, communicate with you about your event, and provide the services you request.

2.2. Communication: To respond to your inquiries, provide customer support, and keep you informed about updates, events, or other relevant information.

2.3. Analytics and Improvement: To analyse website usage data, track trends, and enhance the functionality and performance of our website.

2.4. Legal Compliance: To comply with applicable laws, regulations, or legal processes, or to protect our rights, property, or safety and that of our users.

Information Sharing:

We may share your personal information in the following circumstances:

3.1. Service Providers: We engage trusted third-party service providers to assist with event management, website hosting, payment processing, and other related services. These providers have limited access to personal information necessary to perform their tasks and are obligated to protect your information.

3.2. Legal Requirements: We may disclose your information if required by law, court order, or governmental authority.

3.3. Business Transfers: In the event of a merger, acquisition, or sale of our business, your personal information may be transferred to the acquiring entity or its advisors.

Data Retention:

We retain personal information for as long as necessary to fulfill the purposes outlined in this Privacy Policy, unless a longer retention period is required or permitted by law.

Your Rights:

You have certain rights regarding your personal information. You can:

5.1. Access and Correct: Request access to the personal information we hold about you or update/correct any inaccuracies.

5.2. Object or Restrict: Object to the processing of your personal information or request restrictions on its processing.

5.3. Withdraw Consent: If we rely on your consent to process your personal information, you have the right to withdraw that consent at any time.

5.4. Data Portability: Request a copy of your personal information in a commonly used and machine-readable format, where technically feasible.

5.5. Deletion: Request the deletion of your personal information, subject to legal requirements and our legitimate interests.

Security:

We take appropriate technical and organisational measures to protect your personal information from unauthorised access, loss, misuse, or alteration. However, no method of transmission over the internet or electronic storage is entirely secure,